**Vice Presidential & DEOC Onboarding Proposal**

**WACTC Educational Services Committee Request / Winter 2023**

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| **Charge:** | Create a robust onboarding program for new vice presidents in the community and technical college system of Washington. |
| **Goals:** | Provide context to the state system (SBCTC) and build connections across the system for new vice presidents. |
| **Outline:** | The onboarding proposal includes three components:  \*Annual VP onboarding offered by the SBCTC (Quarterly meetings—Fall (in person), Winter (virtual), and Spring (in person).  \*Peer mentoring program (Duration of the first year of hire)  \*Repository of resources (online) |
| **Timeline & Future Planning:** | \*Share out and ask for commission feedback to proposal by end of March 2023.  \*Refine and send draft to WACTC Ed Services Committee for review of the proposal in April 2023 and provide feedback.  \*Revisions made and final draft available Summer 2023.  \*Implementation Fall 2023. |
| **Additional Resources & Considerations** | \*Revisions and evaluation of the program Summer 2024.  \*Intentional collaboration with Office of Professional Development  \*Intentional alignment and support of SJLI and other programs. |

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| **SBCTC Orientation for Vice Presidents** | | |
| **September Meeting / In-Person** | **January Meeting / Remote** | **April Meeting / In-Person** |
| *Topics Covered:* | *Topics Covered:* | *Topics Covered:* |
| * SBCTC Agency Overview * Budget Overview * Policy Overview * Legislative Session Introduction * Guided Pathways Introduction * EDI Office Overview * SBCTC Data Resources | * Legislative Session Updates * Leadership Development Overview * Guided Pathways Updates * Tribal Governmental Affairs Overview and Training | * Legislative Session Impacts & related budget items. * Reporting and Accountability * Debriefing from the year. * SBCTC Data Deep Dive |
| **Commission-Specific Orientations: DEOC, IC, RPC, WSSSC** | | |

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| **Peer Mentoring Program** | |
| **Small Groups (based on affinity, region, etc).**  Dependent on interest and demand, smaller cohorts of vice presidents are to be created to complement the one-on-one peer mentoring option. | **One-on-One Peer Mentoring Collaborations**. A seasoned vice president is paired up with a new vice president for the duration of the first year in the position. Quarterly meetings at minimum (in-person and remote as possible). |

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| **Resource Bank Hosted at SBCTC Website** |
| **Subject Matter Experts/ “Phone a Friend”—**listing of who to call as a resource as needs arise (example, Vice President X has experience/expertise in interest-based bargaining).  **SBCTC Resources:** Website, Policy Manual, Staff, etc.  **RCW and WAC wayfinding.**  **WA and National Resources:** AACC; NASPA/ACPA; ACUI |