**Vice Presidential & DEOC Onboarding Proposal**

**WACTC Educational Services Committee Request / Winter 2023**

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| **Charge:** | Create a robust onboarding program for new vice presidents in the community and technical college system of Washington.  |
| **Goals:** | Provide context to the state system (SBCTC) and build connections across the system for new vice presidents. |
| **Outline:** | The onboarding proposal includes three components:\*Annual VP onboarding offered by the SBCTC (Quarterly meetings—Fall (in person), Winter (virtual), and Spring (in person).\*Peer mentoring program (Duration of the first year of hire)\*Repository of resources (online) |
| **Timeline & Future Planning:** | \*Share out and ask for commission feedback to proposal by end of March 2023.\*Refine and send draft to WACTC Ed Services Committee for review of the proposal in April 2023 and provide feedback.\*Revisions made and final draft available Summer 2023.\*Implementation Fall 2023. |
| **Additional Resources & Considerations** | \*Revisions and evaluation of the program Summer 2024.\*Intentional collaboration with Office of Professional Development\*Intentional alignment and support of SJLI and other programs.  |

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| **SBCTC Orientation for Vice Presidents** |
| **September Meeting / In-Person** | **January Meeting / Remote** | **April Meeting / In-Person** |
| *Topics Covered:* | *Topics Covered:* | *Topics Covered:* |
| * SBCTC Agency Overview
* Budget Overview
* Policy Overview
* Legislative Session Introduction
* Guided Pathways Introduction
* EDI Office Overview
* SBCTC Data Resources
 | * Legislative Session Updates
* Leadership Development Overview
* Guided Pathways Updates
* Tribal Governmental Affairs Overview and Training
 | * Legislative Session Impacts & related budget items.
* Reporting and Accountability
* Debriefing from the year.
* SBCTC Data Deep Dive
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| **Commission-Specific Orientations: DEOC, IC, RPC, WSSSC** |

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| **Peer Mentoring Program** |
| **Small Groups (based on affinity, region, etc).** Dependent on interest and demand, smaller cohorts of vice presidents are to be created to complement the one-on-one peer mentoring option.  | **One-on-One Peer Mentoring Collaborations**. A seasoned vice president is paired up with a new vice president for the duration of the first year in the position. Quarterly meetings at minimum (in-person and remote as possible). |

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| **Resource Bank Hosted at SBCTC Website** |
| **Subject Matter Experts/ “Phone a Friend”—**listing of who to call as a resource as needs arise (example, Vice President X has experience/expertise in interest-based bargaining).**SBCTC Resources:** Website, Policy Manual, Staff, etc.**RCW and WAC wayfinding.****WA and National Resources:** AACC; NASPA/ACPA; ACUI |