

**WACTC charges for multiple commissions related to capital and the volunteers
March 23, 2022**

Charge 5 – best facility practices for DEI

College proposals for the 2023-25 major capital project selection will include descriptions of how the spaces in the proposal will improve student diversity, equity and inclusion as well as close opportunity gaps. A task force with representatives from the following WACTC commissions: Business Affairs, Instruction, Student Services, and Diversity and Equity Officers, along with representatives from State Board staff, should **review the proposals and recommend best practices for using the built environment to promote diversity, equity and inclusion and how spaces can help close opportunity gaps**. The task force should convene after the major projects are scored in March or April 2022. The task force should provide regular progress reports to the WACTC Capital committee with a final report for use in development of future capital budget requests by February 2023.

Business Affairs	Diversity and Equity Officers	Instruction	Student Services

Charge 6 – future class and lab utilization

Each college proposals for the 2023-25 major capital project selection will include classroom and lab utilization data from the Fall of 2019. Proposals for net new area will also include enrollment and utilization projections for Fall 2029. A task force with representatives from the Business Affairs and Instruction commissions, along with representatives from State Board staff, should **review all the proposals and provide a summary of how colleges expect to utilize their classroom and lab spaces in the future**. The task force should convene after the major projects are scored in March or April 2022. The task force should provide regular progress reports to the WACTC Capital committee with a final report for use in development of future capital budget requests by February 2023.

Business Affairs	Instruction

Charge 7 – major project selection bias review

Business Affairs should create a task force including Business Affairs, Student Services, Instruction, and Diversity and Equity Officers commission representatives **to review major project scoring criteria and results from the 2023-25 selection for systemic biases**. The WACTC Capital committee encourages representatives from the last review to consider participating in this task force to provide continuity of their work. The task force should convene after the major projects are scored in March or April 2022. Provide progress reports and final recommendations for changes to major project selection criteria based on these reviews prior to February 2023 WACTC capital meeting. Participate in the WACTC work session for development of the 2025-27 capital budget in June 2023.

Business Affairs	Diversity and Equity Officers	Instruction	Student Services
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