September 2019

**GUIDED PATHWAYS ESSENTIAL PRACTICES: SCALE OF ADOPTION SELF-ASSESSMENT**

**WASHINGTON SBCTC COLLEGES’ ASSESSMENT OF PROGRESS IN IMPLEMENTING PATHWAYS**

We hope everyone is having a great start to the semester! Accompanying this note is the CCRC/SBCTC Scale of Adoption Assessment (SOAA). As you may remember, Washington state community and technical colleges completed a first SOAA in the spring of 2018. This fall, we are asking all community and technical colleges to complete a second SOAA in order to continue to learn about your progress as you implement guided pathways practices and close equity gaps in student outcomes. As a reminder, the SOAA is not meant to be a formal assessment, but rather to provide formative feedback on your progress undertaking the pathways reforms.

**Instructions for Completing the SOAA**

We suggest that you convene the following individuals to discuss the extent to which each essential practice is currently implemented at your college (as of the fall term, 2019): the chief academic officer; the chief student affairs/student services officer; the chief diversity or equity officer; deans and faculty from career-technical and transfer-oriented arts and sciences programs; the director of advising; advisors, success coaches, and counselors; the registrar; and representatives from the information technology, institutional research and/or assessment, and financial aid offices. As you complete the SOAA, please note these recent changes:

1. ***Equity considerations:*** We have updated the SOAA to include “Equity Considerations” in each practice area so that your pathways team can discuss and articulate connections between the college’s pathways reforms and equity goals. Your team does not need to answer all of these questions as part of the SOAA process and they are not intended to be used as “assessments.” Rather, we hope the questions help initiate or advance conversations about whether and how institutional practices are having differential impact on historically underserved groups and how your college can leverage your pathways work to close equity gaps by identifying and addressing causes of inequity, removing systemic barriers, and focusing design decisions and resource allocation in ways that more effectively address needs of underserved groups. In doing so, you may want to include details about how the college is addressing these concerns in SOAA.
2. **Updates to SOAA Part II, SBCTC Focus on Student Equity:** CCRC and SBCTC have updated the equity questions in part II of the SOAA. The first three questions were included in the 2018 SOAA; the 2019 SOAA includes several additional questions as well.
3. ***Noting the specific term for scaling/at scale ratings****:* To get a better sense of the timing of these practices, if your college is *scaling in progress* or *at scale* for a given essential practice, please indicate the term in which the college first reached this point in the “Progress to Date” column.

**Next steps**

Please submit the completed SOAA to Joe Holliday (jholliday@sbctc.edu) of SBCTC by November 1, 2019. Starting in October, your team will be asked to sign-up for a 75-minute follow-up interview with members of the CCRC research team and the SBCTC change facilitators. These calls will be held in November and December 2019. If you have questions about the SOAA, please contact Hana Lahr ([lahr@tc.columbia.edu](mailto:lahr@tc.columbia.edu)) or Maggie Fay ([mf2812@tc.columbia.edu](mailto:mf2812@tc.columbia.edu)) of CCRC.

Thank you for continued work implementing guided pathways reforms! We acknowledge that this work can be exceptionally challenging and we look forward to learning more about the progress you have made and the next frontiers you plan to pursue.