



## CODE CHANGE PROPOSAL

### TITLE: ARTICLE I Name

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution

Bylaw

Article: I

Section: 2&3

Page: 1

Sport:

Rule:

Page:

Effective Date: July 2017

**Presenter:** Duncan Stevenson

#### Current Policy/Procedure:

**Section 2.** The Name of the Athletic Commission and the abbreviated NWAC as used in the Code are synonymous.

**Intent:** Make current language that mirrors the current state of the NWAC.

#### Proposed Policy/Procedure:

**Section 2.** The names Conference and the abbreviated NWAC as used in the Codebook are synonymous.

**Section 3.** The name Athletic Commission refers to the male and female commissioners representing member institutions that vote on policies and procedures.

#### Rationale:

Clarify names as they refer to the Conference and Athletic Commission to better reflect the current state of the NWAC.

**Describe any estimated budget impact this may have:** None

**Impact on Student-Athlete's Time (Academic and/or Athletics):** None

**History:**

**Date of implementation:** July 2017

**What other codes or articles in the codebook will this change affect? Please explain**

**Codes that involve budgetary changes will be in effect the next fiscal year.**

*Signature: Marco Azurdia*

***Character, Competition, Community***



## CODE CHANGE PROPOSAL

## TITLE: Article II Mission and Goal Statement

Source:	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution Bylaw 

Article: II

Section:

Page: 1

Sport:

Rule:

Page:

Effective Date: July 2017

Presenter: Duncan Stevenson

**Current Policy/Procedure:**

It is the mission of the Northwest Athletic Conference (NWAC) to foster athletic participation in an environment that supports equitable opportunities for students consistent with the educational objectives of member colleges. To this end, the NWAC will promote the importance of character, ethics and sportsmanship by:

- Teaching how to achieve individual success while contributing to the objective of a group.
- Providing the opportunity for competition with honor.
- Supporting academic and athletic growth.
- Instilling a respect for diversity within the development of team.
- Promoting positive relations between the colleges and their communities.
- Teaching the importance of preparation and the balancing of an active schedule.

**Intent:** Bring the mission and goal statements to reflect current practice and efforts of the NWAC.

**Proposed Policy/Procedure:**

**2.1** It is the mission of the Northwest Athletic Conference (NWAC) to foster athletic participation in an environment that supports equitable opportunities for **student-athletes** consistent with the educational objectives of member colleges. To this end, the NWAC will promote the importance of character, **competition** and **community** by:

- A.** Teaching **student-athletes** how to achieve individual success while contributing to the objective of a group.
- B.** Providing **student-athletes quality opportunities to compete ethically with honor and sportsmanship.**
- C.** Supporting academic and athletic growth.
- D.** Instilling a respect for diversity within the development of team.
- E.** Promoting positive relations **within the institution**, between the colleges, and their communities.
- F.** Teaching the importance of preparation and the balancing of an active schedule.

**Rationale:** Update the mission and goal statement to better reflect the current efforts of the NWAC.

**Describe any estimated budget impact this may have:** None

**Impact on Student-Athlete's Time (Academic and/or Athletics):** None

**History:** Last addressed approximately 10 years ago.

**Date of implementation:** July 2017

**What other codes or articles in the codebook will this change affect? Please explain**

**Codes that involve budgetary changes will be in effect the next fiscal year.**

Signature: Marco Azurdia



CODE CHANGE PROPOSAL

TITLE: Article III Purpose

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: III      Section: 1      Page: 1  
Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Duncan Stevenson

**Current Policy/Procedure:**

**Section 1.** To govern all branches of athletic competition in which a student represents a member of this association in competition with any other institution.

**Intent:** As the conference evolves, language needs to denote the current purpose of the NWAC.

**Proposed Policy/Procedure:**

Section 1. To foster and govern all areas of athletic competition in which a student represents a member of the NWAC in competition with any other institution.

**Section 2. To initiate, motivate, and advance intercollegiate athletic programs for student-athletes; to promote and develop educational leadership, sportsmanship, physical fitness, character, community service and athletic excellence.**

**Section 3. To establish eligibility standards for, and oversee the conduct of, athletics events sponsored by member institutions and the Conference.**

**Section 4. To continually review all areas of competitive intercollegiate athletics and establish standards whereby institutions of the Conference can maintain their athletics activities at a high level.**

**Section 5. To establish and publish rules of play governing NWAC intercollegiate athletics when necessary to support and complement those established by the NCAA.**

**Rationale:** Develop current language to postulate the purpose of the NWAC has the conference continues to evolve.

Describe any estimated budget impact this may have: None

Impact on Student-Athlete’s Time (Academic and/or Athletics): None

History:

Date of implementation: July 2017

What other codes or articles in the codebook will this change affect? Please explain  
Codes that involve budgetary changes will be in effect the next fiscal year.

Signature: Marco Azurdia

**Character, Competition, Community**



## CODE CHANGE PROPOSAL

### TITLE: Article IV, Membership

Source:	Sports Committee <input type="checkbox"/>	Executive Board <input type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: **IV - Membership**      Section: **1-7**      Page: **1**  
 Sport:      Rule:      Page:      Effective Date: **July 2017**

Presenter: Marco Azurdia

#### Current Policy/Procedure:

Section 1. To be eligible for membership in the NWAC, the institution must:

- A. Submit formal application;
- B. This application must be approved by 2/3 of the existing membership of the NWAC; and
- C. All NWAC rules for athletic participants who transfer between member colleges will become effective upon receipt of an institution's application for membership.

Section 2. Full membership shall be limited to two-year colleges in the states of Washington, Oregon, Idaho and the Province of British Columbia.

Section 3. Withdrawal or suspension of an institution from the NWAC, either by action of the NWAC or by voluntary withdrawal, will forfeit the institution's membership rights.

Section 4. Continuing participation as a member of the NWAC is contingent upon meeting all requirements of this Code.

Section 5. No member institution of the NWAC shall, without the approval of the NWAC, participate in or join any league, conference, association or organization formed primarily for the purpose of athletic competition among its members. NOTE: Applies to all NWAC sanctioned intercollegiate teams, which use college equipment, funds, or college personnel. This does not apply to club activities.

Section 6. Member schools are not permitted to engage in any athletic competition in which institutions that have been suspended from the NWAC are participants.

**Intent:** Update the policy and procedure regarding proposed membership.

#### Proposed Policy/Procedure:

Section 1. To be eligible for membership in the NWAC the following process shall be used for institutions that desire to become a member of the Conference. The Conference reserves the right to terminate or grant an exception to the process based upon the institutions' status.

- A. The applicant shall provide a letter of interest to the Conference Executive Director. The Executive Director shall forward the letter on to the Executive Board for review.
- B. If the Executive Board approves the letter of interest, the athletic director shall request application materials from the NWAC office and submit a formal application to join the Conference, and the letter of interest must be received by September 1 of the year, prior to the year of competitions. Application materials shall include information pertaining to scholarship levels, sponsored sports, an athletics mission statement, strategic plan, budgets, facilities, job descriptions and responsibilities, and an organizational chart. If the Executive Board approves the application materials, the materials then must be approved by two-thirds majority of those voting (excluding abstentions) of the commission.
- C. All NWAC rules for athletic participants who transfer between member colleges will become effective upon receipt of an institution's application for membership.

Section 2. Full membership shall be limited to two-year colleges in the states of Washington, Oregon, Idaho, and the province of British Columbia.

Section 3	<b>When an institution intends to withdraw from the Conference, the athletic director shall inform the Executive Director in writing of this intention at least one year in advance of its desired withdrawal.</b>
Section 4	<b>An institution that fails to meet the conditions and obligations of the Conference may have its membership terminated, or suspended or the member institution may be otherwise disciplined upon two-thirds majority votes of all members present (excluding abstentions). or via electronic vote. Notice of the intention to move such termination or suspension must be stated in writing, including the reasons for the motion, and shall be received by the membership at least 20 days prior to the date of the meeting at which the motion is to be introduced.</b>
Section 5	Withdrawal or suspension of an institution from the NWAC, either by action of the NWAC or by voluntary withdrawal, will forfeit the institution's membership rights. (was #3)
Section 6	Continuing participation as a member of the NWAC is contingent upon meeting all requirements of this Code. (was #4)
Section 7	No member institution of the NWAC shall, without the approval of the NWAC, participate in or join any league, conference, association or organization formed primarily for the purpose of athletic competition among its members. NOTE: Applies to all NWAC sanctioned intercollegiate teams, which use college equipment, funds, or college personnel. This does not apply to club activities. (was #5)
Section 8	Member schools are not permitted to engage in any athletic competition in which institutions that have been suspended from the NWAC are participants. (was #6)
Section 9	<b>An institution that has applied for Conference membership shall be a provisional member of the Conference.</b> <b>A. During the first year as a provisional member, an institution shall be eligible for individual awards, not be eligible to win a region title or conference championship, and have no voting privileges at all Conference meetings.</b> <b>B. A year-end review of a provisional member will be conducted by the Executive Board prior to the spring commission meeting. A vote by conference members at the spring commission meeting to promote a provisional member to full-time member must be approved by two-thirds of the existing membership (excluding abstentions) of the NWAC.</b> <b>C. At the conclusion of first year provisional member status, an institution shall be eligible to vote at all conference meetings and shall be eligible to win a region title and/or Conference championship.</b>

**Rationale:** As the conference continues to evolve, the process to add or reduce membership needs to be clear with accurate timelines to correspond with Executive Board meetings.

**Describe any estimated budget impact this may have:**

**Impact on Student-Athlete's Time (Academic and/or Athletics):**

**History:**

**Date of implementation:**

**What other codes or articles in the codebook will this change affect? Please explain**

**Codes that involve significant budgetary changes may go into effect the next fiscal year.**

*Signature: Marco Azurdia*



CODE CHANGE PROPOSAL

TITLE: Article VI Executive Board

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: VI      Section: 1      Page: 2  
Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Duncan Stevenson

Current Policy/Procedure:

**Section 1.** The Executive Board shall be comprised of two athletic commissioners from each region and two presidents, one president from Washington and one president from Oregon, and two student services representatives appointed by the Washington State Student Services Commission and the Oregon Student Services Commission. Of the regional representatives, one member shall be a female and one shall be a male representing two separate schools. Executive Board members shall hold office for three years with a maximum of two consecutive terms. Male and female commissioners within each region shall be replaced on alternate years. Members retiring from the Executive Board shall be eligible for re- election after a lapse of one term.

**Section 3.** The Executive Board shall be responsible for the administration of the policies and procedures of the NWAC.

**Section 4.** Site selection, control, management and sponsorship of all NWAC tournaments and playoffs for entry into NWAC tournaments shall be vested in the Executive Board by the NWAC. Site selection will be based upon the review of submitted proposals from individual member colleges and recommendations from various sports committees. The Executive Board shall have the authority to evaluate tournament bids which extend multiple years and result in a selection which varies from a specific sport rotation. This rule shall supersede any conflicting languages in the Bylaws under specific sports.

**Intent:** As the NWAC has evolved, the language of this specific code needs to be updated.

Proposed Policy/Procedure:

**Section 1.** The Executive Board shall be comprised of two athletic commissioners from each region and two presidents, one president from Washington and one president from Oregon, and two student services representatives, **one vice president from Washington and one vice president from Oregon**, appointed by the Washington State Student Services Commission and the Oregon Student Services Commission. Of the regional representatives, one member shall be a female and one shall be a male representing two separate schools. Executive Board members shall hold office for three years with a maximum of two consecutive terms. Male and female commissioners within each region shall be replaced on alternate years. Members retiring from the Executive Board shall be eligible for re- election after a lapse of one term.

**Section 3.** The Executive Board shall **be responsible for the oversight of NWAC policies.**

**Section 4.** Site selection, control, management and sponsorship of all NWAC tournaments and playoffs for entry into NWAC tournaments shall be vested in the Executive Board by the NWAC. Site selection will be based upon the review of submitted proposals from individual member colleges, **and/or regional sports commissions**, and recommendations from various sports committees. The Executive Board shall have the authority to evaluate tournament bids which extend multiple years and result in a selection which varies from a specific sport rotation. This rule shall supersede any conflicting languages in the Bylaws under specific sports.

**Section 5. The Executive Board is responsible for the development and administration of the general test for NWAC coaches.**

Rationale:

Update the code to reflect the current state and responsibilities of the Executive Board.

Describe any estimated budget impact this may have: None

Impact on Student-Athlete’s Time (Academic and/or Athletics): None

History:

Date of implementation: July 2017

What other codes or articles in the codebook will this change affect? Please explain

Codes that involve budgetary changes will be in effect the next fiscal year.

Signature: Marco Azurdia

Character, Competition, Community



## CODE CHANGE PROPOSAL

## TITLE: Article VII Executive Director

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution Bylaw 

Article: VII

Section: 7

Page: 3

Sport:

Rule:

Page:

Effective Date: July 2017

Presenter: Duncan Stevenson

**Current Policy/Procedure:**

Section 6. He/She has ex-officio membership in all region meetings.

**Intent:** Identify one of the functions the Executive Director has with sports committees.**Proposed Policy/Procedure:**Section 6. He/She has ex-officio membership in all region **and sports committee meetings.****Rationale:** Clarify one of the roles the Executive Director has at Sports Committee Meetings.**Describe any estimated budget impact this may have:****Impact on Student-Athlete's Time (Academic and/or Athletics):****History:****Date of implementation:** July 2017**What other codes or articles in the codebook will this change affect? Please explain****Codes that involve budgetary changes will be in effect the next fiscal year.***Signature: Marco Azurdia****Character, Competition, Community***



## CODE CHANGE PROPOSAL

### TITLE: Article IX Sports Committees

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: IX      Section: 3.F and 3.I      Page: 4

Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Duncan Stevenson

**Current Policy/Procedure:**

Section 3. F Submit any code change proposals to the NWAC office by the April 15 deadline.  
Section 3. I Be responsible for writing and reviewing the test questions for the NWAC coaching test.

**Intent:** Simplify and clarify the code proposal process.

**Proposed Policy/Procedure:**

Section 3. F Submit any code change proposals from the specific sports committee to the NWAC office by January 16. Codes or code proposal changes must be approved by the sports committee by two-thirds of committee members present (excluding abstentions).  
Section 3. I Review, write and update annually the sport specific test questions and turn into the NWAC office by July 7.

**Rationale:**

The process has been inconsistent over the years and this will reduce the ambiguity on when a code is due and that it has official support from the sports committee proposing the code.

**Describe any estimated budget impact this may have:** None unless the code specifically has an associated cost

**Impact on Student-Athlete's Time (Academic and/or Athletics):** None

**History:**

**Date of implementation:** July 2017

**What other codes or articles in the codebook will this change affect? Please explain:** Provides consistent language with Article XIV regarding code proposals and revised code proposals.

**Codes that involve budgetary changes will be in effect the next fiscal year.**

Signature: Marco Azurdia

***Character, Competition, Community***





CODE CHANGE PROPOSAL

TITLE: Article XI-Athletic Commissioners

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: XI      Section: 6      Page: 5  
 Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Duncan Stevenson

**Current Policy/Procedure:**  
 11.6 There will be one athletic commission meeting during the year. It will be held no later than June 10, with the meeting place designated by the Executive Board.

**Intent:** Modernize code to reflect the multiple commission meetings.

**Proposed Policy/Procedure:**  
 11.6 There will be two athletic commission meetings during the year. The winter meeting will be held no later than the second week in February and the year-end commissions meeting may be held following the conclusion of the Spring sports season championships, with the meeting place designated by the Executive Board.

**Rationale:** Present code does not parallel itself with current practice of commission meetings.

**Describe any estimated budget impact this may have:** Additional costs to attend the winter commission meeting.

**Impact on Student-Athlete’s Time (Academic and/or Athletics):** None

**History:** Two commission meetings have been in place the last four years.

**Date of implementation:** July 2017

**What other codes or articles in the codebook will this change affect?** Provides consistency with Article XIV

**Codes that involve budgetary changes will be in effect the next fiscal year.**

*Signature: Marco Azurdia*



## CODE CHANGE PROPOSAL

### TITLE: Article XII Sport Addition/Sport Withdrawal

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: XII      Section: 1, 2, 3      Page: 5  
 Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Duncan Stevenson

#### Current Policy/Procedure:

- Section 1.** If it is the intent of a member institution to add or withdraw from a conference sport, it is mandatory that written notice be sent to the Executive Board.
- Section 2.** A list of sports and the addition and withdrawal times necessary to maintain the integrity of that year's schedule are included below:
- A. Fall and winter sports - written notice shall be given to the Executive Board by January 1 of the previous academic year.
  - B. Spring sports - written notice shall be given to the Executive Board by May 1 of the prior academic year.

**Intent:** Simplify the process of adding and/or withdrawing sports.

#### Proposed Policy/Procedure:

- Section 1.** If it is the intent of a member institution to add or withdraw from a Conference sport, it is mandatory that written notice be sent to the **Executive Director by January 1.**
- Section 2.** A list of sports and the addition and withdrawal times necessary to maintain the integrity of that year's schedule are included below:
- A. **Fall and winter sports-written notice shall be given to the Executive Board at their February meeting.**
  - B. **Spring sports - written notice shall be given to the Executive Board at the year-end meeting of the prior academic year.**
- Section 3.** Institutions that fail to adhere to this policy may be subject to a fine.

**Rationale:** To provide a procedure to clarify the steps required to add or withdraw sports as well as a timeline that is consistent when the Executive Board meets.

Describe any estimated budget impact this may have: None

Impact on Student-Athlete's Time (Academic and/or Athletics): None

History:

Date of implementation: July 2017

What other codes or articles in the codebook will this change affect? Please explain

Codes that involve budgetary changes will be in effect the next fiscal year.

Signature: Marco Azurdia

**Character, Competition, Community**



## CODE CHANGE PROPOSAL

### TITLE: Article XIII Regional Transfer

Source: Ad Hoc CMTE	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution

Bylaw

Article: XIII

Section:

Page: 5

Sport:

Rule:

Page:

Effective Date: July 2017

Presenter: Duncan Stevenson

#### Current Policy/Procedure:

It shall be the responsibility of the Executive Board to insure that sports participation by regions is equitable and balanced. In order to insure that sports' schedules can be constructed, the Executive Board will review each sport by region no later than February 1 of each year. Placement into regions will be made by the Executive Board based upon recommendations from regions, sports committees and/or ad hoc committees appointed to review region alignment.

**Intent:** Provide structure and a clear process regarding regional transfer situations.

#### Proposed Policy/Procedure:

It shall be the responsibility of the Executive Board to confirm that sports participation by regions is equitable and balanced. In order to insure that sports' schedules can be constructed in a timely manner, the Executive Board will review each sport by region at their **February meeting of each year. After considering recommendations from regions, sports committees and/or ad hoc committees appointed to review region alignment, placement into regions will be made by the Executive Board at their April meeting.**

**Rationale:** Align responsibilities, timelines, and provide structure to the Regional Transfer policy.

Describe any estimated budget impact this may have:

Impact on Student-Athlete's Time (Academic and/or Athletics):

History:

Date of implementation: July 2017

What other codes or articles in the codebook will this change affect? This code works in conjunction with Bylaw IX.

Codes that involve budgetary changes will be in effect the next fiscal year.

Signature: Marco Azurdia

***Character, Competition, Community***



## CODE CHANGE PROPOSAL

## TITLE: Article XIV Amendments

Source: Ad Hoc Cmte	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: XIV      Section: 1 -4 (And NEW 5)      Page: 5  
 Sport:      Rule:      Page:      Effective Date: July 2017

Presenter: Marco Azurdia

**Current Policy/Procedure:**

Section 1. Sports committees and regions must submit code revisions to the Executive Director for inclusion in the Commission-as-a-Whole Agenda. Such proposed code revisions shall be adopted by a simple majority vote of either group to allow consideration by the Athletic commission.

Section 2. The Constitution, Bylaws, Sports Rule and Regulations may be amended as follows:

- A. Commission Meeting – By a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission, provided that each commissioner shall receive a copy of the proposed thirty (30) days prior to any commission meeting.
- B. Mail Ballot – By a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission, provided that each commissioner shall receive a copy of the proposed amendment postmarked fifteen (15) days prior to the ballot due date.
- C. All proposed amendments shall be submitted to and released through the NWAC Office.

Section 3. The wording of a proposed code revision may be amended by a two-thirds (2/3) majority of the members present at a NWAC meeting, provided such an does not alter the intent of the proposed code revision.

Section 4. A code revision shall become effective on a date specified by a vote of the Athletic Commission.

**Intent:** Identify procedures for first time codes and revised codes that provides time frames and similar processes to align with the major commission meetings.

**Proposed Policy/Procedure:**

Proposed Policy/Procedure:

Section 1. Policies and procedures for the Conference are developed through code proposals. Code proposals can be initiated by Conference coaches, athletic directors, athletic commissioners, sports chairs, sports committees, NWAC office, and the Executive Board. The process to submit code proposals are as follows:

- A. Code proposals need to be reviewed by the sports committee and/or region specific to the code and the region from which the code proposal originated. A two-thirds majority vote of sports committee members present (excluding abstentions) will allow the code to be proposed. The same holds true for codes submitted by a region.
- B. Once the code proposal has been approved (sports committees, regions), it must be turned into the Conference office by January 16. The code will then be sent to member institutions for their review and Conference discussion at the February Commission meeting.
- C. During the time frame between the February Commission meeting and April 15, the author can make changes to the code proposal. A final version of the code proposal must be sent to the Conference office by April 15. The office will send all final code proposals to the member institutions by May 1.

- D. All codes will be voted on at the end-of-the year commission meeting. It takes a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission to pass.
- E. A code shall become effective on the date specified by a vote of the Athletic Commission.

- Section 2. Code revisions can be initiated by Conference coaches, athletic directors, athletic commissioners, sports chairs, sports committees, NWAC office, and the Executive Board. The process to submit code revisions are as follows:**
- A. A code revision proposal needs to be reviewed by the sports committee and/or region specific to the code and the region from which the revised code proposal originated. A two-thirds majority vote of sports committee members present (excluding abstentions) will allow the code to be proposed. The same holds true for revised codes submitted by a region.
  - B. Once the revised code proposal has been approved (sports committees, regions), it must be turned into the Conference office by January 16. The code will then be sent to member institutions for their review and Conference discussion at the February Commission meeting.
  - C. During the time frame between the February Commission meeting and April 15, the author can make changes to the revised code proposal. A final version of the revised code proposal must be sent to the Conference office by April 15. The office will send all final code proposals to the member institutions by May 1.
  - D. All revised codes will be voted on at the end-of-the year commission meeting. It takes a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission.
  - E. A revised code shall become effective on the date specified by a vote of the Athletic Commission.

- Section 3. The Constitution, Bylaws, Sports Rules and Regulations may be amended as follows. (currently Section 2)**
- A. Commission Meeting -- By a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission, provided that each commissioner shall receive a copy of the proposed amendment postmarked thirty (30) days prior to any commission meeting.
  - B. Mail Ballot - By a two-thirds majority of those voting (excluding abstentions) from the total Athletic Commission, provided that each commissioner shall receive a copy of the proposed amendment postmarked fifteen (15) days prior to the ballot due date.
  - C. **Email- By a two-thirds majority of those voting (excluding abstentions) from the total Commission, provided that each commissioner shall receive a copy of the proposed amendment fifteen (15) days prior to the ballot due date.**
  - D. All proposed amendments shall be submitted to, and released through, the NWAC Office.

**Section 4.** The wording of a proposed code revision may be amended by a two-thirds (2/3) majority of the members present at a NWAC meeting, provided such an amendment does not alter the intent of the proposed code revision. (currently Section 3)

**Section 5.** A code revision shall become effective on a date specified by a vote of the Athletic Commission. (currently Section 4)

**Rationale:** To make clear the process for submitting a first time code and code revisions. Align the timeline so there is consistency with conference meetings and due dates as well as having similar voting procedures.

**Describe any estimated budget impact this may have:** None

**Impact on Student-Athlete's Time (Academic and/or Athletics):** None

**History:**

**Date of implementation:** July 2017

**What other codes or articles in the codebook will this change affect? Please explain**

**Codes that involve budgetary changes will be in effect the next fiscal year.**

*Signature: Marco Azurdia*



CODE CHANGE PROPOSAL

TITLE: SECOND YEAR PARTICIPATION DEFINED (REVISED 3-21-17)

Source:	Sports Committee <input type="checkbox"/>	Executive Board <input type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: III      Section: 3-G      Page: 9  
 Sport:      Rule:      Page:      Effective Date:

Presenter:

**Current Policy/Procedure:**

G. **Second Year Participation Defined.** To qualify for eligibility to participate in a second (2nd) season of any sport, a student-athlete must have:

- Earned a minimum of thirty-six (36) quarter credit hours or the equivalent, beginning with and including the first quarter (the quarter of the sport season’s official start date) of the first season of participation. (NOTE: Credits from a course repeated to raise a grade of D or higher do not count toward the 36 credit requirement) OR have earned a minimum of:
  - 36 quarter credit hours before entering fall quarter of their second year for fall quarter eligibility.
  - 48 quarter credit hours before entering winter quarter of their second year for winter quarter eligibility.
  - 60 quarter credit hours before entering spring quarter for spring quarter eligibility.
- For student-athletes who enroll full-time after fall quarter of their first year of eligibility, the total credit hours required for second year participation will be pro- rated based on the average of 12 credits per term. (e.g. basketball player who is a first-time college enrollee in winter quarter, not fall)
  - Credits from a course repeated to raise a grade of D or higher do not count toward the cumulative credit requirement. **Exception:** prerequisite courses that require a higher grade for advancement in an academic subject (e.g. math, English) shall be included in the cumulative credit requirement. **Passed 6/5/15; Effective 7/1/15**
- Maintain a cumulative grade point average of 2.00 during any quarter of participation. The calculation of the 2.00 GPA must begin with the same initial quarter used for total credit calculation under 3.G.1. **Passed 6/3/16; Effective 7/1/16**

*Example: A baseball player who is a 1st year participant in Winter 2012 would count credits earned in winter 2012, spring 2012, summer 2012, and Fall 2012 towards meeting his 36 credits. The same player would also include Summer and Fall 2011 when calculating his 2nd year GPA requirement.*

**Intent:** Clarify the 2<sup>nd</sup> year Participation rule by adding language and adding examples at the bottom of the rule.

**Proposed Policy/Procedure:**

G. **Second Year Participation Defined.** To qualify for eligibility to participate in a second (2nd) season of any sport, a student-athlete must have:

- (Option 1)** Earned a minimum of thirty-six (36) quarter credit hours or the equivalent, beginning with and including the first quarter (the quarter of the sport season’s official start date) of the first season of participation. (NOTE: Credits from a course repeated to raise a grade of D or higher do not count toward the 36 credit requirement)
- OR 2. (Option 2)** have earned a minimum credit count from the first quarter of enrollment **after** graduation from high school or the high school class of which the participant was a member of has graduated of:
  - 36 quarter credit hours before entering fall quarter of their second year for fall quarter eligibility.

- II. 48 quarter credit hours before entering winter quarter of their second year for winter quarter eligibility.
  - III. 60 quarter credit hours before entering spring quarter of their second year for spring quarter eligibility.
- a. For student-athletes who enroll full-time after fall quarter of their first year of eligibility, the total credit hours required for second year participation will be pro-rated based on the average of 12 credits per term. (e.g. basketball player who is a first-time college enrollee in winter quarter, not fall)
- b. Credits from a course repeated to raise a grade of D or higher do not count toward the cumulative credit requirement.  
**Exception:** prerequisite courses that require a higher grade for advancement in an academic subject (e.g. math, English) shall be included in the cumulative credit requirement. **Passed 6/5/15; Effective 7/1/15**
2. Maintain a cumulative grade point average of 2.00 during any quarter of participation. The calculation of the 2.00 GPA be calculated using **the SAME quarters used in the credit count of either option 1 or option 2** under 3.G above  
**Passed 6/3/16; Effective 7/1/16**

### **EXAMPLES FOR CLARIFICATION OF THE RULE ABOVE**

**Example of credit count using option 1 (above):** A baseball player who is a 1st year participant in Winter 2012 would count credits earned in Winter 2012, spring 2012, summer 2012, and Fall 2012 towards meeting his 36 credits. **The same quarters used to calculate the 36 credits would also be used to calculate his GPA.**

**Example of credit count using option 2 (above):** A softball player attends college beginning Fall of 2011 but does not participate in softball during the 2011-12 academic year (injury, illness etc). This player plays her FIRST season of softball in **2012-13** year. (as listed on the eligibility sheet). The credit and GPA count for her 2<sup>nd</sup> season of participation begins with FALL of 2011 and the student must have passed a total of 36 credits before entering Fall Quarter (Fall 2013) of the second season of participation as per the minimum credit count above under Option 2.

**Rationale:** For the past two years since the new language was added to the code, different schools have interpreted this rule differently confusion and speculation as to how to apply the rule and what classes count toward the 36 credit and 2.0 GPA.

**Estimated Budget Impact:** 0

**Impact on Student-Athlete's Time (Academic and/or Athletics):** 0

**History:** In 2015 the Commission added the OR language to the rule. We need to spell out the rule not use the "intent" of the rule.



## CODE CHANGE PROPOSAL

**TITLE: Eighteen Calendar Months Non-College Attendance**

Source:	Sports Committee <input type="checkbox"/>	Executive Board <input checked="" type="checkbox"/>	Region N <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution Bylaw 

Article: III

Section: 8

Page: 10

Sport:

Rule:

Page:

Effective Date: Beginning Summer 2017

Presenter: Jim Jackson

**Current Policy/Procedure:** None existing. (If new Code passes, the current Section 8 would become Section 9, etc.)

**Intent:** To allow for the problems, specifically financial, that occur with many collegiate students that may be having to pay their own way in college and cannot seem to financially afford to be a full-time student during an early portion of their collegiate career.

**Proposed Policy/Procedure:****Section 8. Eighteen Calendar Months Non-College Attendance**

Student-athletes that have not been enrolled in college as a full-time student (12 or more credits) for a period of eighteen (18) calendar months or longer shall be exempt from previous term credit requirements as set forth in Art. III, Section 3. F.1. As a second season participant, they are not, however, exempt from the academic requirements of 36+ credits of 2.00 GPA. Petition is required.

**Rationale:** Many student-athletes are paying for school on their own and often run into situations where they simply cannot pay for school and participate in athletics because of work schedules. They often simply drop out but a number of them attempt to continue on with their degree by taking only what they can afford during this difficult period of time. Once reestablishing themselves financially, they find that they cannot meet the previous term requirements of the code to be eligible, thus, losing the ability to play their second season at an NWAC institution. This code would simply take this situation into account and allow them to be able to be exempt from the previous term rule and become eligible to complete their community college participation.

**Estimated Budget Impact:** Zero

**Impact on Student-Athlete's Time (Academic and/or Athletics):** Zero

**History:** Never done by the NWAC in the past. This has been a standing bylaw of the NJCAA for many years and has allowed them to bring a student-athlete back into the organization and participation without major concern for changing basic rules of eligibility.

*Character, Competition, Community*





## CODE CHANGE PROPOSAL

## TITLE: GRANT-IN-AID – EXPANSION OF RECRUITING AREA

Source: Douglas College	Sports Committee <input type="checkbox"/>	Executive Board <input type="checkbox"/>	Region N <input checked="" type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/> S <input type="checkbox"/>
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Constitution       Bylaw       Article: IV Athletic Grant-In-Aid      Section: 2      Page: 14

Sport: All      Rule:      Page:      Effective Date: July 2017

Presenter: Brian McLennon

**Current Policy/Procedure:**

NWAC grants-in-aid may be offered or given only to athletes who shall be a high school graduate, or the class year of which they were a member shall have graduated in Washington, Oregon, Alaska, province of British Columbia, California, Idaho, Montana, Nevada, Utah, and Hawaii. A NWAC grant-in-aid will not be offered to any student-athlete who is attending an institution on an International Student Visa, regardless of high school status (does not apply to those student-athletes from British Columbia).

*Passed 6/5/15; Effective 7/1/15.*

**Intent:** Establish a recruiting area of states in the Northwest, and contiguous states to NWAC member institutions in Washington, Oregon and the province of British Columbia.

**Proposed Policy/Procedure:**

NWAC grants-in-aid may be offered or given only to athletes who shall be a high school graduate, or the class year of which they were a member shall have graduated in Washington, Oregon, Alaska, province of British Columbia, California, Idaho, Montana, Nevada, Hawaii, Utah, **Wyoming and the province of Alberta**. An NWAC grant-in-aid will not be offered to any student-athlete who is attending an institution on an International Student Visa, regardless of high school status (does not apply to those student-athletes from British Columbia).

**Rationale:**

With Douglas College membership in NWAC, the province of Alberta is a contiguous province to a member institution's home province, British Columbia. Alberta has long been a natural recruiting source of students for British Columbian higher education institutions, for multiple reasons, including intercollegiate sports. Alberta does not have any official leagues or schools for baseball and softball student-athletes. The total number of high school baseball players in BC and Alberta combined is lower than any one state already included in the NWAC.

**Describe any estimated budget impact this may have:**

The province of Alberta are Canadian citizens, meaning financial assistance offered to potential student-athletes will be in line with existing NWAC recruiting codes.

**Impact on Student-Athlete's Time (Academic and/or Athletics):**

With the approval of the proposal, students in the province of Alberta can be recruited by NWAC member institutions and will not have to go to the NWAC Clearinghouse for eligibility. In addition, Alberta high school students will be eligible to receive athletic financial assistance to attend NWAC schools.

**History:**

The NWAC has traditionally made accommodations to increase the recruiting region to assist member schools in attracting students from local area high schools and nearby target markets from surrounding, contiguous states. A similar code was passed at the 2015 AGM to include Montana when North Idaho College became an NWAC member.

**Date of implementation: July 2017**

**What other codes or articles in the codebook will this change affect? Please explain**

To ensure consistent language throughout the Codebook, Article VI- Athletic Recruitment, Section: 2, Page: 16 and the "Athletic Questionnaire/Recruiting Disclaimer Form" (A-60) would need to be amended adding "province of Alberta" to the list of states/provinces.

**Article VI – Athletic Recruiting, Section 2 states:**

*"NWAC Athletic recruiting will be confined to only the states of Washington, Oregon, Alaska, province of British Columbia, California, Idaho, Montana, Nevada, Hawaii, Utah and Wyoming. Recruited student athletes shall be a high school graduate, or the class year of which they were a member shall have graduated in Washington, Oregon, Alaska, province of British Columbia, California, Idaho, Montana, Nevada Hawaii, Utah and Wyoming. Student-athletes who graduated from a high school or whose graduating class was outside the aforementioned contiguous states must complete and submit an NWAC Athletic Recruiting Questionnaire form (Appendix A-54 to A-56) to the conference office. Passed 6/5/15; Effective 7/1/15"*

**Recruitment Disclaimer (A-60 – A-61) states:**

*"In accordance with Article VI, Section 2 (Athletic Recruiting) of the NWAC Official Code, the following disclaimer is submitted, specifically, Article VI, Section 2 states: "Athletic recruiting will be confined to only the states of Washington, Oregon, Alaska, province of British Columbia, California, Idaho, Montana, Nevada, Hawaii, Utah and Wyoming."*

**Codes that involve significant budgetary changes may go into effect the next fiscal year.**

*Signature: Brian McLennon*