**King County Quarterly Fall 2020 CTC Workforce Outreach Meeting Agenda**

Thursday, 11/5/20 @ 10:30am-12pm

**MEMBERS IN ATTENDANCE:**

1. Introductions: Everyone introduce themselves (5 min.)

Darcie Callahan, North Seattle

Amber Hisatake, Lake Washington Tech

Russell Dorsey, Shoreline

Inez Olive, Shoreline

Mary Lockman, Shoreline

Hamza Abdulrahman, Lake Washington Tech

Joy Prosise, Bellevue

Wanda Waldrop, Shoreline

1. Share- Successes and Challenges – Breakout into 2 small groups

* Discuss successes and challenges (15 min.)
  + College collaboration events – TAA & WRT events
  + LWTech
    - Partnering with KC Libraries to market events on their social media
    - Housing in Redmond to get flyers out to the public (together center)
    - Healthcare event shared swag and marketing materials
    - Challenge – external outreach, not allowing you to table
    - City of Issaquah Job Fair featuring community resources, non-stop outreach with leads. Career specialist attended.
    - Career specialist made a 3-min video for instructors that they can imbed into canvas or share with students directly. Video is on their website.
  + Bellevue
    - Starting to see ABAWD leads
    - Financial aid and OG sent out outreach email re: funding
    - Support from student services for campus outreach
  + N Seattle
    - Challenge: worry about running out of money. Focused on internal outreach, met their FTEs for Fall.
    - Special page on website on Covid unemployment
  + Shoreline
    - Challenges: dealing with homelessness and mental health issues with students
    - Success: FTEs are up for Fall qtr.
    - Created a cheat sheet for faculty to use in Canvas

1. Boeing - Inez will provide update on and TAA event – Need help promoting this (10 min.)

* Keep December 8 WRT event on calendar – Inez will send out email to confirm attendance
* Job search will start 11/15
* 1500+ more layoffs in Nov and Dec (500+ in King Co. and 500+ in Snohomish Co.)
* TAA event – please help get the word out

1. Updates on hiring committee for the KC Workforce Outreach position ( 5 min.)

* Sandra Davidson interim
* Job description is being worked on

1. Colleges share-outs for events, new processes, new programs (20 min.)

* Bellevue
  + Job fair
  + No new programs, a lot of interest in IT and accounting
  + Boeing impacted workers interested in Data Analytics BAS
* Shoreline
  + New Criminal Justice Advocacy Cert.
  + Hosting open house events
  + Partnering with King Co. libraries to co-host events
  + Getting a new BioTech building in July
    - MFG working to partner with South
* Next WRT event 2/4 1030-12 (Inez to send out invite)

1. Share-out on new community resources (10 min.)

* Working with local government to help students get housing vouchers
* LWTECH created a community resource page links by category (created by LWTech ABAWD)

1. Future meeting topics? (10 min.)

* Best practices for outreach virtually
* Brainstorming outreach strategies to HUR pops

1. End Meeting: Any other thoughts? (5 min.)

**Leadership Structure:**

* + - Chair – Amber
    - Co-chair – Inez
    - Timekeeper – Katie

**Next Meeting Schedule**

* Winter Quarterly Meeting – Thursday, 2/25/21 @ 10am-11:30am
* Spring Quarterly Meeting - Thursday, 4/29/21 @ 10am-11:30am

**Future Meeting Topics:**

* Guest speaker?