**Skagit Valley College**

**Library Technology Agreement**

The libraries of Skagit Valley College provide computers and other media devices to help students be successful in their academic studies.

Devices are available to borrow at the circulation desk of both the Mount Vernon and Whidbey Campus Libraries. In order to check out any device, you must be a currently registered student in good standing and have your current SVC picture ID card with you.

**Take Home Laptops are available at both the Mount Vernon and Whidbey Campus libraries.**

* Take Home Laptops check out for one week. Renewals are allowed if other laptops are available.
* Overdue fines of a maximum of $3 per day are charged for overdue Take Home Laptops (varies based on how many pieces are available with each laptop. Number of pieces varies by campus.)

**Library Use Only Laptops are available ONLY at the Mount Vernon Campus.**

* Library Use Only Laptops check out for 4 hours and renewals are allowed.
* Power cord/mouse packs are available for check out with the laptops.
* Overdue fines of $1 per hour are assessed for Library Use Only devices and peripherals.

**By signing the form below, you agree:**

* To accept full responsibility for any media device checked out to you – replacement costs range from $500-$920 for computers. Cords and accessories cost from $10-$40.
* To pay for any damages to the device while it is checked out to you.
* NOT TO LEAVE ANY LIBRARY DEVICE OR ACCESSORIES UNATTENDED OR LEND THEM TO FRIENDS.
* To return checked out devices to a library circulation desk staff member at the library from which it was borrowed. This will ensure it is checked in and removed from your account in a timely fashion.
* To follow the SVC Code of Conduct and SVC Acceptable Use Internet Policy.
* That failure to comply with any of these rules and guidelines will result in loss of the privilege of borrowing any library media devices.

I acknowledge that I have read, understand and agree to all of the above statements regarding the use of borrowing any of the library media devices made available to me.

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SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STAFF MEMBER INITIALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_