

INSTRUCTURE

Services Order Form

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order #: Q-66495-4
Date: 5/16/2019
Offer Valid Through: 5/31/2019

Order Form For Washington State Board for Community and Technical Colleges

Address: PO Box 42495
City: Olympia
State/Province: Washington
Zip/Postal Code: 98504-2495
Country: United States

Order Information
Billing Frequency: Annual Upfront
Payment Terms: Net 30

Billing Contact

Name: _____
Email: _____
Phone: _____

Primary Contact

Name: Abraham Rocha
Email: arocha@sbctc.edu
Phone: (509) 842-4341

Year 1

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	7/1/2019	6/30/2020	FTE	134,750	USD 10.70	USD 1,441,825.00
24x7 Support	7/1/2019	6/30/2020	20% of Subscription (Minimums Apply)	1	USD 288,365.00	USD 288,365.00
1 VPN Connection Maintenance	7/1/2019	6/30/2020	Per Year	12	USD 500.00	USD 6,000.00
Recurring Sub-Total						USD 1,736,190.00
Year 1 Total						USD 1,736,190.00

Year 2

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	7/1/2020	6/30/2021	FTE	134,750	USD 11.02	USD 1,484,945.00
24x7 Support	7/1/2020	6/30/2021	20% of Subscription (Minimums Apply)	1	USD 296,989.00	USD 296,989.00
1 VPN Connection Maintenance	7/1/2020	6/30/2021	Per Year	12	USD 500.00	USD 6,000.00
Recurring Sub-Total						USD 1,787,934.00
Year 2 Total						USD 1,787,934.00

Year 3						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	7/1/2021	6/30/2022	FTE	134,750	USD 11.35	USD 1,529,412.50
24x7 Support	7/1/2021	6/30/2022	20% of Subscription (Minimums Apply)	1	USD 305,882.50	USD 305,882.50
1 VPN Connection Maintenance	7/1/2021	6/30/2022	Per Year	12	USD 500.00	USD 6,000.00
Recurring Sub-Total						USD 1,841,295.00
Year 3 Total						USD 1,841,295.00

Year 4						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	7/1/2022	6/30/2023	FTE	134,750	USD 11.69	USD 1,575,227.50
24x7 Support	7/1/2022	6/30/2023	20% of Subscription (Minimums Apply)	1	USD 315,045.50	USD 315,045.50
1 VPN Connection Maintenance	7/1/2022	6/30/2023	Per Year	12	USD 500.00	USD 6,000.00
Recurring Sub-Total						USD 1,896,273.00
Year 4 Total						USD 1,896,273.00

Year 5						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	7/1/2023	6/30/2024	FTE	134,750	USD 12.04	USD 1,622,390.00
24x7 Support	7/1/2023	6/30/2024	20% of Subscription (Minimums Apply)	1	USD 324,478.00	USD 324,478.00
1 VPN Connection Maintenance	7/1/2023	6/30/2024	Per Year	12	USD 500.00	USD 6,000.00
Recurring Sub-Total						USD 1,952,868.00
Year 5 Total						USD 1,952,868.00
Grand Total:						USD 9,214,560.00

Deliverable	Description	Expiration
Canvas Cloud Subscription	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.	N/A
24x7 Support	24x7 support per year (20% of subscription - minimums apply)	N/A

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Subscription	Metric	Description
Canvas	FTE	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.

Product	Description
Canvas Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: Instructure may begin providing the services on the later of: (i) ninety (90) days prior to the earliest start date; or (ii) the date of the last signature on this Order Form ("Effective Date"). Notwithstanding the foregoing, any third-party content purchased under this order form will be made available on the applicable start date listed above.

Miscellaneous: Instructure's support terms are available as follows:
 Canvas & Catalog: <https://www.canvaslms.com/policies/support-terms>
 Bridge: <https://www.getbridge.com/support-terms>
 Portfolium: <https://portfolium.com/support-terms>
 MasteryConnect: <https://www.masteryconnect.com/support/>

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is tax exempt: _____ <i>Please email any/all exemption certifications to ar@instructure.com.</i>

By executing this Order Form, each party agrees to be legally bound by this Order Form and the applicable terms and conditions.

Washington State Board for Community and Technical Colleges

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____