



GRAYS HARBOR COLLEGE
invites applications for the position of:

Instruction and Reference Librarian – FT, Tenure-Track

OPENING DATE: 03/27/19

DESCRIPTION:

Grays Harbor College is seeking an instruction and reference librarian to join a highly collaborative Academic Support Center team composed of the Library, e-Learning, and Learning Support Services. The ASC contributes to student success and retention by helping achieve the mission of the college in providing meaningful education and cultural enrichment to our academic transfer, professional-technical, basic skills, and Bachelor of Applied Science programs.

Librarians at GHC exhibit a strong commitment to information literacy, the community college mission, diversity, equity, and inclusion. Librarians provide face-to-face and online reference to students, faculty, staff, and community members, and lead campus efforts to design, teach, and assess information literacy as part of the college's Desired Student Abilities outcomes. They also maintain physical and electronic collections, Ex Libris Alma/Primo, and the library website. They take leadership roles in library outreach, online learning, and campus-wide initiatives.

General faculty responsibilities include academic student advising, outcomes assessment, committee work, and other duties as assigned. The position will begin in fall quarter 2019. The successful candidate will be expected to participate actively in the affairs of the ASC, the college, and the community.

This is a full-time, tenure-track position. May work evenings and weekends if staff shortages occur. Opportunities for Summer term employment may exist. The placement on the salary schedule for 175 Day Contract will be determined by education and experience at the time of hire. The 175 Day Salary Schedule can be viewed at <https://www.ghc.edu/sites/default/files/AboutGHC/documents/hr/175.pdf>

Grays Harbor College has an excellent benefits package that includes a medical, dental, and vision plan, and employee/employer participation in an excellent retirement plan. Faculty positions at Grays Harbor College have been designated as bargaining unit positions represented by the Grays Harbor College Federation of Teachers, Local 4984. The faculty union and the college have a bargaining unit agreement (referred to as the contract) that is posted on the GHC website at <http://www.ghc.edu/sites/default/files/pictures/HR/agreement.pdf>.

GHC has a strong commitment to the achievement of equity and inclusion among its faculty, staff and students and values the rich diverse backgrounds that make up the campus community. To ensure the college provides an inclusive educational and employment environment focused on strategies for success and equitable outcomes for all, we are seeking a candidate who has an understanding of, and experience with, successfully supporting individuals with varying backgrounds, including people with disabilities; people with various gender identities and sexual orientations; individuals from historically underrepresented communities; and other groups.

ABOUT THE COLLEGE:

GHC is the community college that serves both Grays Harbor and Pacific counties on the Pacific coast of Washington. The main campus is in Aberdeen, with two outreach centers in Raymond and Illwaco, and 25-30% of our students studying online. Located at the base of the beautiful Olympic Peninsula, we are less than an hour away from scenic Pacific Ocean beaches, and not far from both

Olympic and Rainier National Parks. Grays Harbor provides the perfect landscape to enjoy the abundance of excellent outdoor activities such as camping, hiking, biking, fishing, clam digging, surfing, boating, and various kayak/canoe paddling opportunities. Both the college and the community contribute to a thriving local arts scene: visual art, music, and live theater.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reference services: staff the reference desk and provide research assistance and individual instruction in the use of library services and resources in person, by phone, via email and online chat to students, faculty, staff and the public.
- Information literacy: Develop and propose ways to improve student achievement of Information Literacy. Participate in assessing information literacy outcomes at the institutional level, based on the college's rubric developed as part of its Desired Student Abilities.
- Instruction: collaborate with instructors in Pre-college, Transfer, Workforce, and Bachelor's programs to define needed support, and develop ways to include information literacy in their course outcomes.
- Collection development: Participate in maintaining the library collection by selecting and weeding information resources in all formats.
- Open Educational Resources: in order to increase access and equity for our students, propose ways to encourage the use of OER and other shared resources.
- Database support: Support the reliable functioning of the various electronic resources, and the library website.
- Engage in department, division and college initiatives; participate in shared governance; promote the college's values and perform other contracted duties (for example, advising and community outreach) as required.
- Maintain competence in librarianship and related professional skills.

REQUIRED QUALIFICATIONS:

- Master's in Library Science or Library and Information Science from an American Library Association accredited program. Degree must be completed by position start date.
- Demonstrated experience working collaboratively with professional colleagues
- Demonstrated understanding of current definitions of information literacy and the role it plays in undergraduate education
- Demonstrated experience with/commitment to the value of Open Educational Resources
- Demonstrated experience and commitment to facilitating the success of diverse learners in academic settings

PREFERRED QUALIFICATIONS:

- Demonstrated experience supporting the development of information literacy across the curriculum.
- Experience working in a community college

SUPPLEMENTAL INFORMATION:

In addition to the GHC online Application you will need to submit the following materials.
Incomplete applications will not be accepted or considered.

- Letter of application addressing your qualifications for the position.
- Resume
- Contact information for 3 professional references.
- Transcripts of all college work completed. Unofficial copies are acceptable, official copies will be required at time of hire.

PROCESS NOTE: Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position.

Grays Harbor College is firmly committed to providing an environment that provides fair and equal treatment in public employment and equal access to its programs and services. This shall be provided to all persons without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, genetics or veteran status. In accordance with the Americans with Disabilities Act of 1990, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. TTY-TTD 360-538-4223

APPLICATIONS MAY BE FILED ONLINE AT:
<http://agency.governmentjobs.com/ghc/default.cfm>

Position #00392
INSTRUCTION AND REFERENCE LIBRARIAN - FT FACULTY
LK

1620 Edward P. Smith Drive
Aberdeen, WA 98520
(360) 538-4257

HR@ghc.edu
