# Spring 2018 LLC Meeting Agenda

# LLC Spring Meeting Agenda April 16th & 17th, 2018

# Lower Columbia College

# 1600 Maple St, Longview, WA

**Building & Room:** [Library 130](http://lcc.ctc.edu/maps/campus/lib.xtm)
**Campus map:**<http://lcc.ctc.edu/maps/>

**Parking:**Parking is difficult after 8 AM – Recommend carpooling from hotel; nearest lot is Lot H or on Maple Street near the Health and Science building.
[**Parking Pass**](https://drive.google.com/file/d/1Iht5L2tmGmHVLdn5vMKmdEl0FptY_syD/view)

**Spring Meeting Details:** <https://sites.google.com/lowercolumbia.edu/walibraryleadershipcouncil/meetings/spring-2018>

Host: Melinda Harbaugh

*Monday 9:30 am - 4 pm meeting; 4-4:30 pm Library Tour; 6:00 pm dinner*
*Tuesday 8:00 am meeting; possible working lunch; will schedule to try and get us out by 3:30 pm if possible*

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| **Time** | **Topic** | **Presenter** |  |
| 4/16/18Monday9:30 AM10 AM | Coffee & Networking (30 min)Begin Logging on to Zoom, test sound if neededZoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> | Jennifer Dysart, online host Zoom Link: <https://zoom.us/j/6468067085> |  |
| 10:00 AM | Convene (30 min.)Welcome from Lower Columbia CollegeIntroductions | McClendon Chris Bailey, President LCCBrendan Glaser, VPI, LCC[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing) |  |
| 10:30 AM10:4010:50 | Approve Winter Minutes (10 min)Discussion/Updates:[2018 Work Plan - Working Document](https://docs.google.com/document/d/1tHwiSBJb1fsvdfZ-WOpjMbHz1EXrU6YcfBc8MUbH3xI/edit) (10 Min)LMDC Bylaws Updates Needed (15 min.) | Roduin Harbaugh [Work Plan Spring 2018 Update Draft](https://docs.google.com/document/d/12wqKeRZ4eK_oPHFFkA9yQAYUKCiNeTId_br7ot9zNrU/edit?usp=sharing)See LMDC Bylaws – link at bottom of page – LLC Executive Board<http://libraryleadershipcouncil.wikispaces.com/Workplan%2C%20Bylaws%20and%20Related%20Documents> |  |
| 11:05 | Washington State Library Report (30 min) | Cindy Aden, State Librarian |  |
| 11:35 AM | AiA Grant Project Updates (25 min.)* Award Process Completion Ongoing Support of Projects
* Symposium Planning Update
 | GoodwinKanne |  |
| 12:00 Noon  | Lunch –Sandwiches delivered to meeting room | Pick a partner and share a story while you eat.Most recent success, things you are planning, or hey, I could use your advice!(image source: http://www.lolsotrue.com/) |  |
| 1:00 | Welcome back – share what you learned at lunch! | *Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing)  |  |
| 1:15  | **Reports**Treasurer's Report (10 min) Library Council (10 min)  | As noted with each reportTudor, TreasurerKanne, LLC Rep. |  |
| 1: 35 PM | **WORK PLAN Updates by Goal:****Goal 1 Economic Demand**● Support and monitor BAS program development and processes (15 min.) BLC UpdateIT Commission (5 min.)  | As noted with each reportCoslor & Bates Tudor |  |
| 2:002:152:25 | **Goal 2 Student Success**● Demonstrate IL and Student Success & Ensure G.Pathways include IL instruction (15 min.)BREAK* OER Committee (5 min)OER and Affordable Textbooks in the SBCTC (15 min)
 | Harbaugh[Guided Pathways & Libraries survey](https://docs.google.com/forms/d/e/1FAIpQLSe83lnrmLQs37BWAzZuOu2sfHem4FfFSHVG-p2MRjpuAQuyvQ/viewform?usp=sf_link)[Current Survey Results](https://docs.google.com/spreadsheets/d/1peFwTO1q3Yq5xQ91ZdanDNtLfZ8pLJRMSAbTgMz3jJs/edit?usp=sharing)WatkinsBoyoung Chae |  |
| 2:45 | * eLearning/Accessibility/Digital credentials (30 min.)
* Discussion: Promoting Libraries (45 min.)
 | SBCTCMark Jenkins, Jess Thompson, Steve Gance |  |
| 4:00 | Tour of the Library @ Lower Columbia College | Melinda Harbaugh |  |
| 6:00 PM | Dinner:  [Teri’s Cocktails](https://www.trolleylocal.com/united-states/longview/lower-columbia-business-directory-in-these-cities-for-washington-castle-rock-cathlamet-kalama-kelso-longview-woodland-for-oregon-clatskanie-rainier-in-the-counties-of-columbia-cowlitz-and-wahkiakum/teris-restaurant-formerly-jts-stea) Location: 3225 Ocean Beach Hwy, Longview, WA 98632Contact: 360-577-0717 | Melinda Harbaugh |  |
| **Day 2** |  |  |  |
| 4/17/18Tuesday8:00 | Set-up Morning Breakfast & Networking | Jennifer Dysart, online host Zoom Link: <https://zoom.us/j/6468067085>.*Test your sound in Zoom*Zoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>*Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing) |  |
| 8:30 AM | Convene**Goal 2: Student Success**Report:BEdA Update (15 min)Collaboration with BEdA programs/ Adult Education Advisory Council (5 min) | McClendonJon Kerr, Director, Basic Education for Adults,SBCTCCoslor |  |
| 8:45 | CLAMS Update (15 min.)* WLA merge project
* Billing
 | Linda Keys |  |
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| 9:00 | Washington State Library Project Reports: Workforce Development (15 min.) Institutional Library Services (15 min.)Public Library VR Project (15 min.) | Elizabeth Iaukea, Digital Inclusion LibrarianLaura Sherbo, Branch Library Services ManagerJoe Olayvar, Information Technology Consultant, Library Development |  |
| 9:45 | BREAK |  |  |
| 10:00 | * **WACTCLC Consortium Reporting (1.5 hr)**
* **Existing Projects** (15 min)
	+ ExLibris
	+ Billing
* **Upcoming projects (15 min.)**
	+ **Electronic Resources Workgroup**
* **Business (15 min.)**
* **Other (45 min.)**
 | FlynnWade GuidryFuhrmanFlynn |  |
| 11:30 | Continuity Planning – Mentoring Professional Dev Proposal | Leader & Harbaugh |  |
| 11:30 – 1:00 pm | Working Lunch  | Breakout Groups:eLig (eLearning Interest Group)**WACTCLC Consortium****Mentoring Prof Dev Planning?****OER?****ALMA Celebration Planning Group?****Others needed?** |  |
| 1:00 1:20  | Reconvene – Campus UpdatesWorking Group Reports (15 min) | ­­*Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing)Reports from lunch work groups – next steps |  |
| 1:35  | Tentative Activity: BAS Winning Strategies Project – recasting the BAS Library Story (25 min.) | Coslor, Bates, McClendon |  |
| 2:00 | BREAK (10 min) |  |  |
| 2:10 | **LLC Business (30 min.)**Officer Nominations Needed (Coslor)--Chair-Elect Needed--Web Host NeededConfirming 2018-19 Meeting Locations Welcome New LLC Chair, Melinda Harbaugh  | CoslorMcClendonMcClendon |  |
| 2:40 | Wiki/Web Migration Project Status (30 min.) | Coe & Harbaugh |  |
| 3:10 | * Wrap-up confirming IC reporting information
 | Roduin & Coslor |  |
| 3:30 pm | Adjourn | ***SUMMER LLC in Olympia! June 20 & 21, 2018******Join us for our ALMA Celebration!*** |  |