# Spring 2018 LLC Meeting Agenda

# LLC Spring Meeting Agenda April 16th & 17th, 2018

# Lower Columbia College

# 1600 Maple St, Longview, WA

**Building & Room:** [Library 130](http://lcc.ctc.edu/maps/campus/lib.xtm)  
**Campus map:**<http://lcc.ctc.edu/maps/>

**Parking:**Parking is difficult after 8 AM – Recommend carpooling from hotel; nearest lot is Lot H or on Maple Street near the Health and Science building.  
[**Parking Pass**](https://drive.google.com/file/d/1Iht5L2tmGmHVLdn5vMKmdEl0FptY_syD/view)

**Spring Meeting Details:** <https://sites.google.com/lowercolumbia.edu/walibraryleadershipcouncil/meetings/spring-2018>

Host: Melinda Harbaugh

*Monday 9:30 am - 4 pm meeting; 4-4:30 pm Library Tour; 6:00 pm dinner*  
*Tuesday 8:00 am meeting; possible working lunch; will schedule to try and get us out by 3:30 pm if possible*

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| **Time** | **Topic** | **Presenter** |  |
| 4/16/18 Monday  9:30 AM    10 AM | Coffee & Networking (30 min)   Begin Logging on to Zoom, test sound if needed  Zoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> | Jennifer Dysart, online host  Zoom Link: <https://zoom.us/j/6468067085> |  |
| 10:00 AM | Convene (30 min.)  Welcome from Lower Columbia College  Introductions | McClendon  Chris Bailey, President LCC Brendan Glaser, VPI, LCC  [2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing) |  |
| 10:30 AM  10:40  10:50 | Approve Winter Minutes (10 min)  Discussion/Updates:  [2018 Work Plan - Working Document](https://docs.google.com/document/d/1tHwiSBJb1fsvdfZ-WOpjMbHz1EXrU6YcfBc8MUbH3xI/edit) (10 Min)  LMDC Bylaws Updates Needed (15 min.) | Roduin  Harbaugh  [Work Plan Spring 2018 Update Draft](https://docs.google.com/document/d/12wqKeRZ4eK_oPHFFkA9yQAYUKCiNeTId_br7ot9zNrU/edit?usp=sharing)  See LMDC Bylaws – link at bottom of page – LLC Executive Board <http://libraryleadershipcouncil.wikispaces.com/Workplan%2C%20Bylaws%20and%20Related%20Documents> |  |
| 11:05 | Washington State Library Report (30 min) | Cindy Aden, State Librarian |  |
| 11:35 AM | AiA Grant Project Updates (25 min.)   * Award Process Completion Ongoing Support of Projects * Symposium Planning Update | Goodwin  Kanne |  |
| 12:00 Noon | Lunch –  Sandwiches delivered to meeting room | Pick a partner and share a story while you eat. Most recent success, things you are planning, or hey, I could use your advice!  (image source: http://www.lolsotrue.com/) |  |
| 1:00 | Welcome back – share what you learned at lunch! | *Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing) |  |
| 1:15 | **Reports** Treasurer's Report (10 min)    Library Council (10 min) | As noted with each report  Tudor, Treasurer  Kanne, LLC Rep. |  |
| 1: 35 PM | **WORK PLAN Updates by Goal:**  **Goal 1 Economic Demand** ● Support and monitor BAS program development and processes (15 min.)  BLC Update  IT Commission (5 min.) | As noted with each report  Coslor & Bates  Tudor |  |
| 2:00  2:15  2:25 | **Goal 2 Student Success** ● Demonstrate IL and Student Success & Ensure G.Pathways include IL instruction (15 min.)  BREAK   * OER Committee (5 min) OER and Affordable Textbooks in the SBCTC (15 min) | Harbaugh  [Guided Pathways & Libraries survey](https://docs.google.com/forms/d/e/1FAIpQLSe83lnrmLQs37BWAzZuOu2sfHem4FfFSHVG-p2MRjpuAQuyvQ/viewform?usp=sf_link)  [Current Survey Results](https://docs.google.com/spreadsheets/d/1peFwTO1q3Yq5xQ91ZdanDNtLfZ8pLJRMSAbTgMz3jJs/edit?usp=sharing)  Watkins  Boyoung Chae |  |
| 2:45 | * eLearning/Accessibility/Digital credentials (30 min.) * Discussion: Promoting Libraries (45 min.) | SBCTC Mark Jenkins, Jess Thompson, Steve Gance |  |
| 4:00 | Tour of the Library @ Lower Columbia College | Melinda Harbaugh |  |
| 6:00 PM | Dinner:  [Teri’s Cocktails](https://www.trolleylocal.com/united-states/longview/lower-columbia-business-directory-in-these-cities-for-washington-castle-rock-cathlamet-kalama-kelso-longview-woodland-for-oregon-clatskanie-rainier-in-the-counties-of-columbia-cowlitz-and-wahkiakum/teris-restaurant-formerly-jts-stea)   Location: 3225 Ocean Beach Hwy,  Longview, WA 98632  Contact: 360-577-0717 | Melinda Harbaugh |  |
| **Day 2** |  |  |  |
| 4/17/18 Tuesday  8:00 | Set-up  Morning Breakfast & Networking | Jennifer Dysart, online host  Zoom Link: <https://zoom.us/j/6468067085>.  *Test your sound in Zoom*  Zoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>  *Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing) |  |
| 8:30 AM | Convene  **Goal 2: Student Success**  Report:  BEdA Update (15 min)  Collaboration with BEdA programs/ Adult Education Advisory Council (5 min) | McClendon  Jon Kerr, Director, Basic Education for Adults,  SBCTC  Coslor |  |
| 8:45 | CLAMS Update (15 min.)   * WLA merge project * Billing | Linda Keys |  |
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| 9:00 | Washington State Library Project Reports:  Workforce Development (15 min.) Institutional Library Services (15 min.)  Public Library VR Project (15 min.) | Elizabeth Iaukea, Digital Inclusion Librarian  Laura Sherbo, Branch Library Services Manager  Joe Olayvar, Information Technology Consultant, Library Development |  |
| 9:45 | BREAK |  |  |
| 10:00 | * **WACTCLC Consortium Reporting (1.5 hr)** * **Existing Projects** (15 min)   + ExLibris   + Billing * **Upcoming projects (15 min.)**   + **Electronic Resources Workgroup** * **Business (15 min.)** * **Other (45 min.)** | Flynn  Wade Guidry  Fuhrman  Flynn |  |
| 11:30 | Continuity Planning – Mentoring Professional Dev Proposal | Leader & Harbaugh |  |
| 11:30 – 1:00 pm | Working Lunch | Breakout Groups:  eLig (eLearning Interest Group)  **WACTCLC Consortium**  **Mentoring Prof Dev Planning?**  **OER?**  **ALMA Celebration Planning Group?**  **Others needed?** |  |
| 1:00  1:20 | Reconvene – Campus Updates  Working Group Reports (15 min) | ­­*Share campus updates at:*[2018 Spring LLC Updates – “Around the Table”](https://docs.google.com/document/d/17QhdoCmivG7xi4deT9boP7hSOEpoUsu6ZYAifx0x-II/edit?usp=sharing)  Reports from lunch work groups – next steps |  |
| 1:35 | Tentative Activity: BAS Winning Strategies Project – recasting the BAS Library Story (25 min.) | Coslor, Bates, McClendon |  |
| 2:00 | BREAK (10 min) |  |  |
| 2:10 | **LLC Business (30 min.)** Officer Nominations Needed (Coslor) --Chair-Elect Needed  --Web Host Needed  Confirming 2018-19 Meeting Locations  Welcome New LLC Chair, Melinda Harbaugh | Coslor  McClendon  McClendon |  |
| 2:40 | Wiki/Web Migration Project Status (30 min.) | Coe & Harbaugh |  |
| 3:10 | * Wrap-up confirming IC reporting information | Roduin & Coslor |  |
| 3:30 pm | Adjourn | ***SUMMER LLC in Olympia! June 20 & 21, 2018***  ***Join us for our ALMA Celebration!*** |  |