Spring 2018 LLC Meeting Agenda

**LLC Spring Meeting Agenda April 16th & 17th, 2018**

**Lower Columbia College**

**1600 Maple St, Longview, WA**

**Building & Room:** [**Library 130**](http://lcc.ctc.edu/maps/campus/lib.xtm)  
**Campus map:**[**http://lcc.ctc.edu/maps/**](http://lcc.ctc.edu/maps/)

**Parking:** Parking is difficult after 8 AM – Recommend Carpooling from Hotel; Parking is available on Maple Street. Parking passes will be sent via email by Melinda.  
  
*Location:*Building 16 Learning Resource Center, Room 180  
  
Host: Melinda Harbaugh

*Monday 9:30 am - 4 pm meeting; 4-4:30 pm Library Tour; 6:00 pm dinner*  
*Tuesday 8:00 am meeting; possible working lunch; will schedule to try and get us out by 3:30 pm if possible*

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| **Time** | **Topic** | **Presenter** |  |
| 4/16/18 Monday  9:30 AM    10 AM | Coffee & Networking (30 min)   Begin Logging on to Zoom, test sound if needed  Zoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> | Jennifer Dysart, online host  Zoom Link: needed |  |
| 10:00 AM | Convene (30 min.)  Welcome from Lower Columbia College  Introductions | McClendon  Chris Bailey, President LCC Brendan Glaser, VPI, LCC  *Please upload campus updates at:*[*Need*](https://docs.google.com/document/d/14Cbte_oTFO_cR_GlA0VTGrlfSd09Ql8R4P8Np8lPx1c/edit?usp=sharing) *new google doc link* |  |
| 10:30 AM  10:40  10:50 | Approve Winter Minutes (10 min)  Discussion/Updates:  [2018 Working Plan Document](https://docs.google.com/document/d/1tHwiSBJb1fsvdfZ-WOpjMbHz1EXrU6YcfBc8MUbH3xI/edit) (10 Min)  LMDC Bylaws Updates Needed (15 min.) | Roduin  Harbaugh  <https://docs.google.com/document/d/1f3f32IVpuwblCCuJO80LWxWMWNmGv1M9UUaoLlheq6M/edit>  See LMDC Bylaws – link at bottom of page – LLC Executive Board <http://libraryleadershipcouncil.wikispaces.com/Workplan%2C%20Bylaws%20and%20Related%20Documents> |  |
| 11:05 | Washington State Library Report (30 min) | Cindy Aiden, State Librarian |  |
| 11:35 AM | AiA Grant Project Updates (25 min.)   * Award Process Completion Ongoing Support of Projects * Symposium Planning Update | Goodwin  Kanne |  |
| 12:00 Noon | Lunch –  Location/Details (Melinda Harbaugh) | Pick a partner and share a story while you eat. Most recent success, things you are planning, or hey, I could use your advice!  (image source: http://www.lolsotrue.com/) |  |
| 1:00 | Welcome back – share what you learned at lunch! | *Share campus updates at:*[*Need*](https://docs.google.com/document/d/14Cbte_oTFO_cR_GlA0VTGrlfSd09Ql8R4P8Np8lPx1c/edit?usp=sharing) *new google doc link* |  |
| 1:15 | **Reports** Treasurer's Report (10 min)   Library Council (10 min) | As noted with each report  Tudor, Treasurer  Kanne, Rep. |  |
| 1: 35 PM | **WORK PLAN Updates by Goal:**  **Goal 1 Economic Demand** ● Support and monitor BAS program development and processes (15 min.)  BLC Update  IT Commission (5 min.) | As noted with each report  Coslor & Bates  Tudor |  |
| 2:00  2:15  2:25 | **Goal 2 Student Success** ● Demonstrate IL and Student Success & Ensure G.Pathways include IL instruction (15 min.)  BREAK   * OER Committee (5 min) OER and Affordable Textbooks in the SBCTC (15 min) | Harbaugh  Watkins  Boyoung Chae |  |
| 2:45 | * eLearning/Accessibility/Digital credentials (30 min.) * Discussion: Promoting Libraries (45 min.) | SBCTC Mark Jenkins, Jess Thompson, Steve Gance |  |
| 4:00 | Tour of the Library @ Lower Columbia College | Melinda Harbaugh |  |
| 6:00 PM | Dinner:    Location:  Contact: | Melinda Harbaugh |  |
|  | **DAY TWO – DAY TWO** |  |  |
| 4/17/18 Tuesday  8:00 | Set-up  Morning Breakfast & Networking | Jennifer Dysart, online host  Zoom Link: needed  *Test your sound in Zoom*  Zoom Tutorials: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>  *Share campus updates at:*[*Need*](https://docs.google.com/document/d/14Cbte_oTFO_cR_GlA0VTGrlfSd09Ql8R4P8Np8lPx1c/edit?usp=sharing) *new google doc link* |  |
| 8:30 AM | Convene  **Goal 2: Student Success**  Report:  BEdA Update (15 min)  Collaboration with BEdA programs/ Adult Education Advisory Council (5 min)  Prison Program Update (10 min.) | McClendon  Jon Kerr, Director, Basic Education for Adults,  SBCTC  Coslor  Brian Walsh, Policy Assoc. BEdA, SBCTC |  |
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| 9:00 | Washington State Library Project Reports:  Workforce Development (15 min.) Institutional Library Services (15 min.)  Public Library VR Project (15 min.) | Elizabeth Iaukea, Digital Inclusion Librarian  Laura Sherbo, Branch Library Services Manager  Joe Olayvar, Information Technology Consultant, Library Development |  |
| 9:45 | BREAK |  |  |
| 10:00 | * **WACTCLC Consortium Reporting** * **Existing Projects** (15 min)   + ExLibris   + Billing   + ELUNA reporting * **Upcoming projects (15 min.)**   + **Electronic Resources Workgroup** * **Business (15 min.)** | Flynn  Wade Guidry  Fuhrman  Flynn |  |
| 10:45 | Wiki/Web Migration Project Status (30 min.) | Coe & Harbaugh |  |
| 11:15 | CLAMS Update (15 min.)   * WLA merge project * Billing | Linda Keys |  |
| 11:30 | Continuity Planning – Mentoring Professional Dev Proposal | Leader & Harbaugh |  |
| 11:30 – 1:00 pm | Working Lunch | Breakout Groups:  eLig (eLearning Interest Group)  **WACTCLC Consortium**  **Mentoring Prof Dev Planning?**  **OER?**  **ALMA Celebration Planning Group?**  **Others needed?** |  |
| 1:00  1:20 | Reconvene – Campus Updates  Working Group Reports | ­­*Share campus updates at:*[*Need*](https://docs.google.com/document/d/14Cbte_oTFO_cR_GlA0VTGrlfSd09Ql8R4P8Np8lPx1c/edit?usp=sharing) *new google doc link*  Reports from lunch work groups – next steps |  |
| 1:20 | Tentative Activity: BAS Winning Strategies Project – recasting the BAS Library Story (30 min.) | Coslor, Bates, McClendon |  |
| 1:50 | BREAK |  |  |
| 2:00 | **LLC Business (30 min.)** Officer Nominations Needed (Coslor) --Chair-Elect Needed  --Web Host Needed  Confirming 2018-19 Meeting Locations  Welcome New LLC Chair, Melinda Harbaugh | Coslor  McClendon  McClendon |  |
| 2:30 | **Available Slot?** |  |  |
| 3:00 | * Wrap-up confirming IC reporting information | Roduin & Coslor |  |
| 3:30 pm | Adjourn | ***SUMMER LLC in Olympia! June 20 & 21, 2018***  ***Join us for our ALMA Celebration!*** |  |