

Professional Development Grants

New rules!

More Money!



1

Only libraries may apply for grants. Qualifying libraries include public libraries, school libraries, academic libraries, tribal libraries, and libraries in non-profit institutions.

2

Libraries can apply for two types of Professional Development (PD) grants:

- ◆ For individual staff members, up to \$1,000 per person per year. The maximum per library is \$6,000 per year.
- ◆ For in-house training at your library. The maximum is \$3,000 per library per year.

3

The applicant library claims reimbursement. Reimbursements are made directly to that library. Libraries then reimburse their staff if necessary. This represents a major shift in the way we make reimbursements. There are no changes in what can be claimed or the documentation required. (Transportation, lodging, registration)

4

We require both a narrative and a graphic report we can publish. It must have a visual component and be the creation of the grant recipient. Acceptable presentation styles include Prezi, PowerPoint or a video that we may post online. All reports and visual projects must be approved by the WSL Grant Manager before reimbursement will be processed.

SOME FINE PRINT: Either a library or their parent institution, depending on their structure, has the authority to apply for these grants and receive reimbursements. In either case, only libraries and library staff are eligible to use the grants. If branches of a library or library system apply, they are considered part of a single library for award limits. Public libraries serving a population of less than 5,000 are eligible for a match waiver.



Information: <http://www.sos.wa.gov/library/libraries/grants/professional-development.aspx>