



Call for Proposals

Renewed Vision: Bold Steps Forward

Proposals due by: February 28, 2025

The “Renewed Vision: Bold Steps Forward” conference organizing committee of the Northwest College Reading and Learning Association welcomes proposals that reflect effective practices and innovations in the areas of developmental education and learning assistance and are informed by theory, research, and application.

Proposals welcome from:

- Higher education academic and student services administrators
- Teaching/learning center directors and other staff who create professional learning experiences and environments
- Teaching/learning center student staff with a professional staff partner
- Higher education faculty from all disciplines and methods of instruction
- Institutional researchers

Conference strands (strand descriptions below):

- Teaching, Learning, and Study Strategies
- Learning Assistance Centers and Peer Assistance Programs
- Tools & Assessment for Programs and Tutors

Requirement for Presenting

- [Submit proposal via Google Form.](#)
- Upon acceptance, register and pay the conference fee (reduced fee for students). The fee includes annual membership in Northwest CRLA for professional staff.
- Arrange and pay for your own travel and lodging.
- Agree to email or “share” your slides with nwcrcla@gmail.com by May 1st so that the files may be pre-loaded to the PC in the breakout rooms.
- Agree to present on Saturday, May 3, 2025 during one of three 60 minute break-out session periods.
- For panels, a lead presenter is responsible for notifying any co-presenters of the status of the proposal.
- Provide clear and readable session handouts.
- Provide electronic files of handouts and presentation slides to nwcrcla@gmail.com by May 13 to share with all conference attendees.

Room Set-up & Audiovisual Equipment

- Two of the breakout rooms will have classroom seating while a third will be a conference room. Rooms rearranged during a session should be returned to the original set up before leaving the session.
- Internet access, PC, and projection are available in all session rooms for presenters.
- Remote presentation pointers are not available; presenters should bring their own, if they wish to use one.

Acceptance

- You will receive notification about the status of your proposal by March 15, 2025.

Guidelines for proposal

All proposals should address the following in order:

- Name of presentation
- Name(s) presenter(s) and institution(s)
- Purpose and educational importance
- Theoretical perspectives or frameworks of presented material
- How long presented approach has been in use in presenter’s program
- Delivery methods of presentation (single presentation, panel, audience participation)
- Learning objectives for audience

Registration Fees

All session presenters/facilitators at the conference are responsible for the appropriate conference registration fees, travel, and hotel expenses. Please be sure all individuals in your proposal have this information and are available to present on the day and time assigned.

Dates to Remember

- February 28, 2025: Proposals due to Google Form
- March 15, 2025: Proposal status notification and break-out session slot.
- April 26, 2025: Conference registration due
- May 1, 2025: Slides due to nwcrla@gmail.com
- May 2, 2025: Pre Conference half-day
- May 3, 2025: Conference day

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Strand Descriptions

A. Learning & Study Strategies

To offer opportunities for networking, professional growth, and sharing of materials, theory, research, and practice related to college-level learning and study strategies, including research and practical strategies related to critical thinking and instruction, cognitive processes, adult literacy, problem solving, cognitive models describing how adults learn and remember, and social and affective approaches.

B. Learning Assistance Centers and Peer Assistance Programs

To share effective programming, goals and objectives, best practices, supervision, and evaluation among administrators and practitioners in learning assistance centers and peer assistant programs, but also including other models such as supplemental instruction and team learning.

C. Tools and Assessment:

To demonstrate reliable and practical assessment approaches that feedback and data on the performance of learning assistance on the programmatic or individual assistance session levels in order to improve training, tutor practices, program design, and institutional support.

Guidelines for a great presentation:

- The title and abstract of your presentation adequately and accurately describe the presentation.
- Focus on the learning as well as the technology.
- Bring 30 handouts and business cards. If you recommend specific websites or publications, include a list of URL's and a bibliography.
- Provide data or practical applications to support theory.
- Never read a paper—get your audience involved.
- If you use PowerPoint, keep text lines to 5 or less per slide - provide talking points
- When practical, demonstrate rather than talk.
- When possible, make sessions interactive to keep your audience involved.
- Be courteous to your fellow presenters and make sure you stay within your allotted time.
- Practice!