**Instructional Deans and Chairs Community of Practice (CoP)**

**Second Convening- Friday, March 22, 2019**

**9:30 a.m.- 3:30 p.m.** **South Seattle College**

(local West Seattle happy hour 3:30 p.m. - 5:30 p.m.)

Pre-Arrival HW:

**Purpose**: Create a wisdom artifact: “What I Wish I Knew Before I Started the Job.” **Task**: Consider a significant lesson you learned the hard way in your role as a dean or department chair. Briefly write it out in a way you could read to others or allow others to read it.

**CoP Agenda:**

(9:30 – 10:00)

* Double-confidentiality & norm setting

(10:00 – 11: 30)

* “What’s Working” Leisure Greets- Share one thing you are doing in your role that is working well as you learn about the good work of others. This protocol will provide you with an opportunity to get to know other CoP participants, engage in meaningful dialogue, and get good ideas you can “steal.”

(10:30- 11:30)

* “What I Wish I Knew Before I Started the Job”- During this session, we’ll share our homework and stories with each other in small groups, then collect them in a wisdom artifact to share our individual and collective knowledge.

(11:30-12:00) LUNCH- provided (salad, sandwich, veggies, water)

(12:00 – 2:00)

* “Strengths Mapping”- At the fall meeting, we learned there was a great deal of expertise in our CoP! During this session, we’ll start to generate an inventory of our collective expertise (K-12, placement, faculty learning communities, etc.)

(2:00 – 3:30)

* Scenarios & Panel Discussion- At the fall meeting, participants requested that we read and discuss scenarios . . . and then hear from a panel of experienced deans/department chairs how they would handle the situation.

(3:00 – 3:30)

* Formative Assessment- What’s Working? What’s Not Working? What Would You Like to Do at Our Next Meeting?

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