## Issue Overview

When Build FA Term is run for census, students with no enrollment activity for the term have the FA Load value set to N while Enrollment Intensity remains at its original value. The expectation is that students with no enrollment activity for the term have FA Load set to N and Enrollment Intensity set to zero.

The resolution to this issue is to be determined by Oracle. FA Support has developed the process below as a workaround. This pop update is intended to be run after the Census Jobset, to set the Enrollment Intensity value to zero for students with no enrollment activity for the term.

## Enrollment Intensity Query

**Navigation: Reporting Tools > Query > Query Viewer**

The query used in the step below can be run in Query Viewer to generate a list of students selected for the pop update. This list may be used later to review student FA Term records.

* Enter the following query name: **QCS\_FA\_ENRL\_INTENSITY\_FIX**
* Select **Search**
* From the Search Results select **HTML** or **Excel**

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Enter the following fields

* **Institution**
* **Aid Year**
* **Term**

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## Enrollment Intensity Pop Update

**Navigation: Set Up SACR > System Administration > Utilities > Population Update > Population Update Process**

This process updates the Enrollment Intensity Percent field on FA Term to 0.00 when FA Load flips to N during Census Jobset.

Enter a New or Existing Run Control ID

* Choose **STDNT\_FA\_TERM** – Student FA Term from the Record (Table) Name from the drop-down menu
  + Select the **Report Error Messages** radio button
* Choose **PS Query** from the Selection Tool dropdown menu
* Use look up to find the Query Name: **QCS\_FA\_ENRL\_INTENSITY\_FIX**
* Click **Edit Prompts** and enter the following:
  + Institution
  + Aid Year
  + Term
* For **Field Name** select **Enrollment Intensity Percent**
* For **Field Value** enter **0.00**
* Select **Preview Selection Results** and review student list
* Select **Run**

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* From the *Process Scheduler Request* page ensure **SCC\_POP\_UPD** is selected. Then select **OK**.

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* Ensure process runs to “**Success**” and “**Posted**” and select **Details** A screenshot of a computer

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* Select the **Message Log** link on the *Process Detail* page to verify the number of students processed

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## Review Pop Update Results

**Navigation: Financial Aid > Financial Aid Term > Maintain Student FA Term**

The students processed in the pop update will have the *Enrollment Intensity Percent* field populated with a value of zero and the override checkbox for *Enrollment Intensity Percent* is enabled.

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