Accessibility Evaluation Template

The Accessibility Evaluation Template provides vendors with a reporting mechanism to identify how their web product, web application, and/or web service supports accessibility features as outlined by the Web Content Accessibility Guidelines 2.0, Level AA criteria (WCAG 2.0, AA). This information is intended to aid colleges and districts in making preliminary assessments as to the availability of accessible web-based solutions.

Vendors may submit separate documentation regarding the level of accessibility of their product in lieu of this document provided that the separate documentation addresses the same issues as specified below. Vendors are encouraged to provide contact information in case of further questions or inquiries related to submitted information.

This is not the full WCAG 2.0 specification and cannot not be used to verify conformance with WCAG 2.0. Please refer to the official specification to determine any conformance or non-conformance. The WCAG 2.0 specification may be found at:
http://www.w3.org/TR/WCAG20/

Explanation of Status

Please indicate the current status for each of the criteria items specified in the template. Depending on the status level, it may be necessary to provide additional details or further explanation as to how the selected status level impacts the product, application, or service.

Current Status	Explanation
Supports	Fully meets all of the required criteria. Please describe the supporting features.
Partially Supports	Meets only some of the required criteria. Must provide further details or explanation.
Configurable Support	Meets the required criteria when configured in a specific manner. Must provide further details or explanation.
Upcoming Support	Will meet the required criteria in the near future. Must provide further details regarding a timeline to implementation.
Does Not Support	Does not meet any of the required criteria.
N/A	Not Applicable – the criteria do not apply. Must provide further details as to why the criteria do not apply.

Principle 1: Perceivable - Information and user interface components must be presentable to users in ways they can perceive.

Guideline 1.1 Text Alternatives: Provide text alternatives for any non-text content so that it can be changed into other forms people need, such as large print, braille, speech, symbols or simpler language.

Item	Description	Current Status	Details/Explanation
1.1.1	Non-text Content: All non-text content that is presented to the user has a text alternative that serves the equivalent purpose, except for the situations listed below. (Level A) Controls, Input: If non-text content is a control or accepts user input, then it has a name that describes its purpose. Time-Based Media: If non-text content is time-based media, then text alternatives at least provide descriptive identification of the non-text content. Test: If non-text content is a test or exercise that would be invalid if presented in text, then text alternatives at least provide descriptive identification of the non-text content. Sensory: If non-text content is primarily intended to create a specific sensory experience, then text alternatives at least provide descriptive identification of the non-text content. CAPTCHA: If the purpose of non-text content is to confirm that content is being accessed by a person rather than a computer, then text alternatives that identify and describe the purpose of the non-text content are provided, and alternative forms of CAPTCHA using output modes for different types of sensory perception are provided to accommodate different disabilities. Decoration, Formatting, Invisible: If non-text content is pure decoration, is used only for visual formatting, or is not presented to users, then it is implemented in a way that it can be ignored by assistive technology.	Supports	Software supports ADA Section 508 requirements through HTML attributes.

Guideline 1.2 Time-based Media: Provide alternatives for time-based media.

Item	Description	Current Status	Details/Explanation
1.2.1	Audio-only and Video-only (Prerecorded): For prerecorded audio-only and prerecorded video-only media, the following are true, except when the audio or video is a media alternative for text and is clearly labeled as such: (Level A) Prerecorded Audio-only: An alternative for time-based media is provided that presents equivalent information for prerecorded audio-only content. Prerecorded Video-only: Either an alternative for time-based media or an audio track is provided that presents equivalent information for prerecorded video-only content.	Does Not Support	Audio and video is not a feature of the product. If the organization using Lumens includes audio or video within content they create, the organization is responsible for the accessibility elements.
1.2.2	Captions (Prerecorded): Captions are provided for all prerecorded audio content in synchronized media, except when the media is a media alternative for text and is clearly labeled as such. (Level A)	N/A	Audio and video is not a feature of the product. If the organization using Lumens includes audio or video within content they create, the organization is responsible for the accessibility elements.
1.2.3	Audio Description or Media Alternative (Prerecorded): An alternative for time-based media or audio description of the prerecorded video content is provided for synchronized media, except when the media is a media alternative for text and is clearly labeled as such. (Level A)	N/A	Audio and video is not a feature of the product. If the organization using Lumens includes audio or video within content they create, the organization is responsible for the accessibility elements.
1.2.4	1.2.4 Captions (Live): Captions are provided for all live audio content in synchronized media. (Level AA)	N/A	Audio and video is not a feature of the product. If the organization using Lumens includes audio or video within content they create, the organization is responsible for the accessibility elements.
1.2.5	Audio Description (Prerecorded): Audio description is provided for all prerecorded video content in synchronized media. (Level AA)	N/A	Audio and video is not a feature of the product. If the organization using Lumens includes audio or video within content they create, the organization is responsible for the accessibility elements.

Guideline 1.3 Adaptable: Create content that can be presented in different ways (for example simpler layout) without losing information or structure.

Item	Description	Current Status	Details/Explanation
1.3.1	Info and Relationships: Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text. (Level A)	N/A	Not applicable to Lumens.
1.3.2	Meaningful Sequence: When the sequence in which content is presented affects its meaning, a correct reading sequence can be programmatically determined. (Level A)	N/A	Not applicable to Lumens.
1.3.3	Sensory Characteristics: Instructions provided for understanding and operating content do not rely solely on sensory characteristics of components such as shape, size, visual location, orientation, or sound. (Level A)	Supports	Software supports ADA and Section 508 requirements.

Guideline 1.4 Distinguishable: Make it easier for users to see and hear content including separating foreground from background.

Item	Description	Current Status	Details/Explanation
1.4.1	Use of Color: Color is not used as the only visual means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (Level A)	Supports	In Lumens this typically applies to red warning messages, which aside from being red, display the problem in text. Text accompanies color coding.
1.4.2	Audio Control: If any audio on a Web page plays automatically for more than 3 seconds, either a mechanism is available to pause or stop the audio, or a mechanism is available to control audio volume independently from the overall system volume level. (Level A)	N/A	Audio is not a feature of the product. If the organization using Lumens includes audio within content they create, the organization is responsible for the accessibility elements.

Guideline 1.4 Distinguishable: Make it easier for users to see and hear content including separating foreground from background. *(cont.)*

Item	Description	Current Status	Details/Explanation
1.4.3	Contrast (Minimum): The visual presentation of text and images of text has a contrast ratio of at least 4.5:1, except for the following: (Level AA) Large Text: Large-scale text and images of large-scale text have a contrast ratio of at least 3:1; Incidental: Text or images of text that are part of an inactive user interface component, that are pure decoration, that are not visible to anyone, or that are part of a picture that contains significant other visual content, have no contrast requirement. Logotypes: Text that is part of a logo or brand name has no minimum contrast requirement.	Configurable Support	Settings within Lumens allow for the organization to configure these areas of the sytem.
1.4.4	Resize text: Except for captions and images of text, text can be resized without assistive technology up to 200 percent without loss of content or functionality. (Level AA)	Supports	There is no loss of functionality or content if you zoom in on the browser up to 200%.
1.4.5	Images of Text: If the technologies being used can achieve the visual presentation, text is used to convey information rather than images of text except for the following: (Level AA) Customizable: The image of text can be visually customized to the user's requirements; Essential: A particular presentation of text is essential to the information being conveyed.	Supports	If images of text are used in the application, alternative text associated with the image is provided and can be configured for user provided images.

Principle 2: Operable - User interface components and navigation must be operable.

Guideline 2.1 Keyboard Accessible: Make all functionality available from a keyboard.

Item	Description	Current Status	Details/Explanation
2.1.1	Keyboard: All functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints. (Level A)	Supports	Software supports ADA and Section 508 requirements.
2.1.2	No Keyboard Trap: If keyboard focus can be moved to a component of the page using a keyboard interface, then focus can be moved away from that component using only a keyboard interface, and, if it requires more than unmodified arrow or tab keys or other standard exit methods, the user is advised of the method for moving focus away. (Level A)	Supports	Software supports ADA and Section 508 requirements.

Guideline 2.2 Enough Time: Provide users enough time to read and use content.

Item	Description	Current Status	Details/Explanation

2.2.1	Timing Adjustable: For each time limit that is set by the content, at least one of the following is true: (Level A)
	    Turn off: The user is allowed to turn off the time limit before encountering it; or
	    Adjust: The user is allowed to adjust the time limit before encountering it over a wide range that is at least ten times the length of the default setting; or
	    Extend: The user is warned before time expires and given at least 20 seconds to extend the time limit with a simple action (for example, "press the space bar"), and the user is allowed to extend the time limit at least ten times; or
	    Real-time Exception: The time limit is a required part of a real-time event (for example, an auction), and no alternative to the time limit is possible; or
	    Essential Exception: The time limit is essential and extending it would invalidate the activity; or
	    20 Hour Exception: The time limit is longer than 20 hours.
		Supports	The only 'time limit' within Lumens is for an inactivity time-out which provides an extend option.

2.2.2	Pause, Stop, Hide: For moving, blinking, scrolling, or auto-updating information, all of the following are true: (Level A)
	    Moving, blinking, scrolling: For any moving, blinking or scrolling information that (1) starts automatically, (2) lasts more than five seconds, and (3) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hide it unless the movement, blinking, or scrolling is part of an activity where it is essential; and
	
	    Auto-updating: For any auto-updating information that (1) starts automatically and (2) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hide it or to control the frequency of the update unless the auto-updating is part of an activity where it is essential.
		N/A	Not applicable to Lumens.

Guideline 2.3 Seizures: Do not design content in a way that is known to cause seizures.

Item	Description	Current Status	Details/Explanation
2.3.1	Three Flashes or Below Threshold: Web pages do not contain anything that flashes more than three times in any one second period, or the flash is below the general flash and red flash thresholds. (Level A)	N/A	Not applicable to Lumens.

Guideline 2.4 Navigable: Provide ways to help users navigate, find content, and determine where they are.

Item	Description	Current Status	Details/Explanation
2.4.1	Bypass Blocks: A mechanism is available to bypass blocks of content that are repeated on multiple Web pages. (Level A)	Supports	Software supports ADA and Section 508 requirements.
2.4.2	Page Titled: Web pages have titles that describe topic or purpose. (Level A)	Supports	Software supports ADA and Section 508 requirements.
2.4.3	Focus Order: If a Web page can be navigated sequentially and the navigation sequences affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability. (Level A)	Supports	Software supports ADA and Section 508 requirements.
2.4.4	Link Purpose (In Context): The purpose of each link can be determined from the link text alone or from the link text together with its programmatically determined link context, except where the purpose of the link would be ambiguous to users in general. (Level A)	Supports	Software supports ADA and Section 508 requirements.
2.4.5	Multiple Ways: More than one way is available to locate a Web page within a set of Web pages except where the Web Page is the result of, or a step in, a process. (Level AA)	Supports	Software supports ADA and Section 508 requirements.

Guideline 2.4 Navigable: Provide ways to help users navigate, find content, and determine where they are. *(cont.)*

Item	Description	Current Status	Details/Explanation
2.4.6	Headings and Labels: Headings and labels describe topic or purpose. (Level AA)	Supports	Software supports ADA and Section 508 requirements.
2.4.7	Focus Visible: Any keyboard operable user interface has a mode of operation where the keyboard focus indicator is visible. (Level AA)	Supports	Keyboard focus is visible when operating Lumens via keyword.

Principle 3: Understandable - Information and the operation of user interface must be understandable.

Guideline 3.1 Readable: Make text content readable and understandable.

Item	Description	Current Status	Details/Explanation
3.1.1	Language of Page: The default human language of each Web page can be programmatically determined. (Level A)	Supports	Software supports ADA and Section 508 requirements.
3.1.2	Language of Parts: The human language of each passage or phrase in the content can be programmatically determined except for proper names, technical terms, words of indeterminate language, and words or phrases that have become part of the vernacular of the immediately surrounding text. (Level AA)	Supports	Supports when combined with Compatible Assistive Technology; software supports ADA and Section 508 requirements.

Guideline 3.2 Predictable: Make Web pages appear and operate in predictable ways.

Item	Description	Current Status	Details/Explanation
3.2.1	On Focus: When any component receives focus, it does not initiate a change of context. (Level A)	Supports	Software supports ADA and Section 508 requirements.
3.2.2	On Input: Changing the setting of any user interface component does not automatically cause a change of context unless the user has been advised of the behavior before using the component. (Level A)	Supports	Software supports ADA and Section 508 requirements.
3.2.3	Consistent Navigation: Navigational mechanisms that are repeated on multiple Web pages within a set of Web pages occur in the same relative order each time they are repeated, unless a change is initiated by the user. (Level AA)	Supports	Software supports ADA and Section 508 requirements.
3.2.4	Consistent Identification: Components that have the same functionality within a set of Web pages are identified consistently. (Level AA)	Supports	Software supports ADA and Section 508 requirements.

Guideline 3.3 Input Assistance: Help users avoid and correct mistakes.

Item	Description	Current Status	Details/Explanation
3.3.1	Error Identification: If an input error is automatically detected, the item that is in error is identified and the error is described to the user in text. (Level A)	Supports	Software supports ADA and Section 508 requirements.
3.3.2	Labels or Instructions: Labels or instructions are provided when content requires user input. (Level A)	Supports	Software supports ADA and Section 508 requirements.
3.3.3	Error Suggestion: If an input error is automatically detected and suggestions for correction are known, then the suggestions are provided to the user, unless it would jeopardize the security or purpose of the content. (Level AA)	Supports	Software supports ADA and Section 508 requirements.

3.3.4	Error Prevention (Legal, Financial, Data): For Web pages that cause legal commitments or financial transactions for the user to occur, that modify or delete user-controllable data in data storage systems, or that submit user test responses, at least one of the following is true: (Level AA)
	  Reversible: Submissions are reversible.
	
	  Checked: Data entered by the user is checked for input errors and the user is provided an opportunity to correct them.
	
	  Confirmed: A mechanism is available for reviewing, confirming, and correcting information before finalizing the submission.
		Supports	Submissions are reversible through contact with the organization using Lumens; the system checks for valid responses and is not submitted until action by the user.

Principle 4: Robust - Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.

Guideline 4.1 Compatible: Maximize compatibility with current and future user agents, including assistive technologies.

Item	Description	Current Status	Details/Explanation
4.1.1	Parsing: In content implemented using markup languages, elements have complete start and end tags, elements are nested according to their specifications, elements do not contain duplicate attributes, and any IDs are unique, except where the specifications allow these features. (Level A)	Supports	Software supports ADA and Section 508 requirements.
4.1.2	Name, Role, Value: For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role can be programmatically determined; states, properties, and values that can be set by the user can be programmatically set; and notification of changes to these items is available to user agents, including assistive technologies. (Level A)	Supports	Software supports ADA and Section 508 requirements.