# Cascadia Access 360 Meeting Notes

Members Present:

* Brian Culver – Director of Information Services/AT Coordinator
* Brandy Long – Asst. Director of eLearning
* Kari – notetaker/recorder

Agenda:

* Canvas update – Canvas courses up 20% this year in overall accessibility, per Ally
* Training development and goals – all faculty and staff will be trained at level appropriate to their position by June 2019. As of this meeting, all but one full-time faculty have completed Accessibility 101. They are developing different versions of Accessibility 101 to meet diverse needs; these will be facilitated by associate faculty
* Prioritizing documents – Student Services staff have asked for assistance with prioritizing documents and forms. In response, Brian is developing a spreadsheet with questions to help identify high priority items.
* Website – dedicated page for reporting accessibility concerns
* Testing – moving forward with internal testing; budget for hiring additional IT staff has been approved and additional positions are being evaluated

Access 360 meets biweekly and the Executive Team follows their meeting once per month. This provides the groups opportunities for updates and problem-solving. E-team members present:

* Martin Logan, Executive Director HR
* Meagan Walker, VP College Relations and Advancement
* Rosemary Sutton, VP Student Learning and Success
* Terence Hsiao, VP Administrative Services

The Access 360 team reported on updates listed above; VPs discussed budget support for positions and activities, with posting for positions anticipated in April. Also discussed “Accessible” watermark for documents that have been vetted.