APPLIED BACCALAUREATE DEGREE (BAS) IMPLEMENTATION PLANNING TIMELINE FOR 2020-2021 AND 2021-2022

In accordance with the [ICAPP](https://councilofpresidents.org/about/committees/icapp/)*1*for Higher Education notification, the SBCTC Applied Baccalaureate Degree (BAS) process includes three-steps:

* [Notice of Intent](https://www.sbctc.edu/colleges-staff/programs-services/applied-baccalaureates/bachelors-program-approval-application.aspx)
* [Statement of Need](https://www.sbctc.edu/colleges-staff/programs-services/applied-baccalaureates/bachelors-program-approval-application.aspx)
* [Program Proposal](https://www.sbctc.edu/colleges-staff/programs-services/applied-baccalaureates/bachelors-program-approval-application.aspx)

2020 - 2021 Planning Timeline

Deadlines for Final Adoption at October 14 – 15, 2020 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

* July 17, 2020 — Statement of Need due for initial SBCTC staff review for October State Board meeting consideration.
* Aug. 14, 2020 — Colleges receive revisions from SBCTC staff.
* Sept. 18, 2020 (or earlier) — Statement of Need placed on 30-day review after college revisions and SBCTC staff final review.
* Oct. 14 – 15, 2020 — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

* Aug. 14, 2020 — Program Proposal due to SBCTC staff for initial review within approximately 12 months of State Board approving the Statement of Need.
* Oct. 2, 2020 — Program Proposal reviewed by peer panel on or before this date.
* Oct. 14 – 15, 2020 — Program Proposal presentation at State Board meeting for action[.2](#_bookmark0)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*1 ICAPP represents the Interinstitutional Committee for Academic Program Planning*

*2 Colleges are responsible for securing accreditation approval for substantive changes through the NWCCU and Financial Aid and Veterans’ benefits through the Department of Education (DOE). Upon Board approval of a BAS degree, SBCTC will provide the college with a verification letter.*

Deadlines for Final Adoption at February 3 – 4, 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

* Oct. 30, 2020 — Statement of Need due to SBCTC staff for February State Board meeting consideration.
* Nov. 20, 2020 — Colleges receive revisions from SBCTC staff.
* Dec. 11, 2020 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
* Feb. 3 – 4, 2021 — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

* Nov. 13, 2020 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
* Jan. 15, 2021 — Program Proposal reviewed by peer panel on or before this date.
* Feb. 3 – 4, 2021 — Program Proposal presentation at State Board meeting for action[.2](#_bookmark0)

Deadlines for Final Adoption at May 5 – 6, 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

* Feb. 5, 2021 — Statement of Need due to SBCTC staff for May State Board meeting consideration.
* March 1, 2021 — Colleges receive revisions from SBCTC staff.
* March 15, 2021 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
* May 5 – 6, 2021 — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

* Feb. 19, 2021 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
* April 9, 2021 — Program Proposal reviewed by peer panel on or before this date.
* May 5 – 6, 2021 — Program Proposal presentation at State Board meeting for action.[2](#_bookmark0)

Please note that the above dates are subject to change dependent on State Board calendar and unforeseen scheduling conflicts.

# 2021 - 2022 Planning Timeline

Deadlines for Final Adoption at October 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

* July 9, 2021 — Statement of Need due to SBCTC staff for May State Board meeting consideration.
* Aug. 6, 2021 — Colleges receive revisions from SBCTC staff.
* Sept. 1, 2021 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
* Oct. 2021 (dates TBD) — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

### BAS Program Proposal

* Aug. 13, 2021 — Program Proposal due to SBCTC staff for initial review within approximately 12 months of State Board approving the Statement of Need.
* Sept. 20, 2021 — Program Proposal reviewed by peer panel on or before this date.
* Oct. 2021 (dates TBD) — Program Proposal presentation at State Board meeting for board action[.2](#_bookmark0)

Deadlines for Final Adoption at Feb. 2022 (dates TBD) State Board Meeting (Location: SBCTC-Olympia)

BAS Statement of Need

* Nov. 1, 2021 — Statement of Need due to SBCTC staff for February State Board meeting consideration.
* Nov. 29, 2021 — Colleges receive revisions from SBCTC staff.
* Dec. 17, 2021 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
* Feb. 2022 (dates TBD) — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

* Nov. 8, 2021 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
* Jan. 4, 2022 — Program Proposal reviewed by peer panel on or before this date.
* Feb. 2022 (dates TBD) — Program Proposal presentation at State Board meeting for action.[2](#_bookmark0)

Deadlines for Final Adoption at May 2022 (dates TBD) State Board Meeting (Times and Location: TBD)

BAS Statement of Need

* Feb. 4, 2022 — Statement of Need due to SBCTC staff for May State Board meeting consideration.
* March 4, 2022 — Colleges receive revisions from SBCTC staff feedback.
* March 28, 2022 (or earlier) — Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
* May 2022 — Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

* Feb. 11, 2022 — Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
* April 1, 2022 — Program Proposal reviewed by peer panel on or before this date.
* May 2022 (dates TBD) — Program Proposal presentation at State Board meeting for action.[2](#_bookmark0)

Please note that the above dates are subject to change dependent on State Board calendar and unforeseen scheduling conflicts.