**2018-2019 Baccalaureate Leadership Council Work Plan DRAFT**

2018-19 BLC projects listed in relation to BLC purpose and objectives:

1. To explore mechanisms for developing, supporting, and expanding baccalaureate pathways for students of Washington community and technical colleges.
	1. Complete guidelines for ensuring baccalaureate rigor in upper-division learning outcomes and curriculum development.
	2. IC: “Define the relationship between WEC and BLC related to pathways.”
	3. IC: “Ensure that AAS completers are prepared to enter BAS programs.”
2. To improve communication, liaison, and share best practices and processes among community and technical colleges in the State of Washington regarding conferring baccalaureate degrees.
	1. Produce a summary report of data from applied baccalaureate graduate survey in Spring 2019.
	2. Disaggregate and analyze graduate survey report data to improve degree programs and pathways.
	3. Present survey results to Instruction Commission and Washington state baccalaureate institutions.
	4. Support SBCTC efforts to maintain and update BLC website.
3. To study, evaluate, develop, and promote statewide articulation agreement processes from Associate to Baccalaureate and Baccalaureate to Master’s degree programs.
	1. Pursue additional applied baccalaureate articulation agreements.
	2. Collect articulation agreements from CTCs and publish on SBCTC website in an online repository.
	3. Liaise with Centers of Excellence to develop and maintain articulation agreements among CTCs.
4. To inform and advise as appropriate operational processes and procedures of campus baccalaureate programs across the colleges and other formal state councils and commissions.
	1. Review allocation of library resources in development of BAS programs to support student learning and success. (IC: “Monitor and provide library support for existing and new BAS programs.”)
	2. Standardize the budget portion of Program Proposal criterion five.
	3. Review Statement of Need and Program Proposal criteria language for accuracy and currency.
	4. With input from the BLC, Executive Board will review applied bachelor’s degree program proposal approval process and make recommendations to Instruction Commission.
5. To plan and convene an ongoing statewide conference, when feasible, to provide a consistent forum to connect community and technical colleges, share best practices, and provide a learning community for staff working with or interested in developing baccalaureate degrees.
	1. Convene 2018 Annual Washington State Applied Baccalaureate Conference.
	2. Martin will facilitate the convening of a faculty workshop on upper division curriculum development.
	3. Assess additional professional development needs for applied baccalaureate programs and personnel. Liaise with Centers of Excellence to provide professional development opportunities.
6. To advise other Washington State Community and Technical College councils and commissions regarding policies related to baccalaureate degrees.
	1. Develop applied baccalaureate degree marketing guidelines.
	2. Work with SBCTC to advocate for applied baccalaureate degree planning in ctcLink preparation.
7. To effectively connect and engage with other key statewide commissions, councils, and groups including, but not limited to: the Centers of Excellence, Intercollege Relations Commission, Articulation and Transfer Council, Council of Basic Skills, the Workforce Education Council, Library Leadership Council, and the Joint Transfer Council.
	1. Add Articulation and Transfer Council (ATC) representative to BLC.
	2. Add BLC representative to ATC and WEC to meet BLC goal of increasing pathways for students.
	3. Invite other state council and commission representatives as needed to BLC quarterly meetings, including an Research and Planning Commission representative.
8. To serve as the Washington state liaison to the national Community College Baccalaureate Association.
9. To consider issues of related interest to institutions of higher education.
10. To promote and advocate for baccalaureate pathways within member institutions and beyond.
	1. Increase knowledge of baccalaureate pathways at the high school level.
		1. Present at 2018 Washington ACTE conference.
		2. Represent the system at member college applied baccalaureate events (e.g, present at 2019 Pierce County High School Counselor Breakfast).
	2. Increase the visibility of applied bachelor’s degrees in the business community.
		1. Liaise with Centers of Excellence to meet industry needs.
		2. Contact Association of Washington Business about promoting applied bachelor’s degrees.
		3. Develop relationships with professional associations.
		4. Develop statewide employer survey.