**Position type: BAS–Organizational Management Adjunct Faculty Pool**

**Salary:** **Adjunct rates based on the terms and conditions of the Collective Bargaining Agreement**

**Opens: June 2018, candidates will be scheduled as needed through academic year**

**Closes: Applications will be considered based on experience and education through March of 2019. Those desiring consideration for the adjunct pool next year will have to resubmit an application.**

**Grays Harbor College invites applications for consideration in the adjunct pool for the Bachelor of Applied Science Degree in Organizational Management (BAS-OM). This recruitment is to establish an applicant pool for future part-time faculty vacancies. The college hires part-time faculty on a quarter-by-quarter bases, dependent on enrollment. If you are selected for an interview for a potential future vacancy, a college representative will contact you.**

Founded in 1930, Grays Harbor College is located on a picturesque 120-acre site overlooking the town of Aberdeen and its seaport on the edge of the Pacific Ocean. Grays Harbor College offers a beautiful setting and challenging programs for students of all ages and interests. GHC also has education centers in Raymond and Ilwaco in rural Pacific County and delivers education at the Stafford Creek Corrections Center. Grays Harbor College is a student-centered institution where faculty and staff share a commitment to inspiring academic achievement, preparing an excellent workforce, and fostering personal growth by providing outstanding educational and cultural opportunities for students from diverse backgrounds.

Position description: The primary teaching load for this temporary, part-time position will include one class taught in the BAS-OM program. These classes typically meet in the evenings once a week for four hours, but may also include site visits with local employers and online/hybrid instruction and discussions.

DUTIES AND RESPONSIBILITIES

• Develop, implement, and evaluate curriculum aimed at helping students from diverse background meet specific course, program, and/or degree outcomes.

• Facilitate student learning by using a variety of methodologies including workshops, discussion, lecture, demonstrations, research projects, and other strategies that promote active student engagement.

• Promote an inclusive classroom environment that welcomes and engages all students, incorporating instructional technology as appropriate to improve student attainment.

• Communicate expectations and establish clear grading criteria through appropriate instructional means, to include but not limited to developing course syllabi, handouts, and materials supporting the instructional process; evaluating student progress and providing clear, timely feedback.

• Provide availability and accessibility to students for purpose of academic consulting and support, in a manner appropriate to meet student needs, through a combination of scheduled office hours, e-mail accessibility or other effective means of responsive and timely communication.

• Collaborate with other faculty in the selection of learning resources (including texts and software) to support curriculum.

• Comply with state and federal law applicable to professional duties and responsibilities; follow established procedures in areas such as printing, turning in grades, bookstore orders, office support, student financial aid requirements, safety and health issues and related administrative processes.

• Support and advance the GHC strategic plan, and perform other duties as assigned.

REQUIRED COMPETENCIES (Minimum Qualifications)

• Master’s degree in related field (indicate interest area in application materials).

• Demonstrated graduate coursework and/or success in teaching in one or more of the following areas:

* Human Resource Systems
* Program Assessment & Evaluation
* Writing and Managing Grants
* Project Management
* Quantitative Design, Data, & Analysis
* Emerging Technologies
* Business Processes
* Leading in a Diverse World
* Organizational Communication
* Accounting for Decision Making
* Legal & Labor Issues
* Professional Ethics
* Leading Change

• Ability to teach, mentor, and provide academic consulting to a diverse student population.

• Strong work ethic, interpersonal skills, and ability to be a team player.

• Ability to perform assigned duties in a manner consistent with applicable laws, regulations and goals of the institution and the community/technical college system.

• Demonstrated commitment to fostering and supporting a teaching, learning and working environment that honors diversity, equity and inclusion.

PREFERRED COMPETENCIES (Desirable Qualifications)

• Terminal Degree (EdD, PhD) from a regionally-accredited institution

• Demonstrated success in teaching for a Washington community college.

• Experience working with outcomes assessment as a means for improving instruction.

• Professional connections to regional employers and understanding of advisory boards

• Experience working with the Canvas online learning system.

• An understanding of and passion for the mission of the community college

Grays Harbor College is firmly committed to providing an environment that provides fair and equal treatment in public employment and equal access to its programs and services. This shall be provided to all persons without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, genetics or veteran status. In accordance with the Americans with Disabilities Act of 1990, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. TTY-TTD 360-538-4223

**Special Instructions to Applicants:** Upon selection for an interview, you will also be asked to demonstrate teaching expertise through a brief presentation. Applications will be screened as they are received. Please indicate in your application materials the course(s) you are interested in.

You can find more information on the BAS-OM program at:

<https://www.ghc.edu/academics/degrees-and-certificates/bachelors/management>

For further information, please contact:

Lucas Rucks, Dean for Workforce Education

Lucas.rucks@ghc.edu