### **BFET**

### Quarterly Meeting - Winter

## February 12, 2018 Agenda

#### 1:00 pm – WebEx Login and Setup

✓ (WebEx information is included at the bottom of the agenda)

#### 1:15 pm – Welcome and Introductions

✓ College Call Out

#### 1:30 pm – Erin's Updates

- ✓ Hot Topics
- ✓ Policy Changes
- ✓ Federal and State Initiatives

#### 2:00 pm – Jenn's Updates

- ✓ BFET Training Forum
  - o Update (dates, locations, topic focus areas)
- ✓ BFET Funding (BFET Staff and Fiscal Staff)
  - o Reutilized Funds Form
  - o Billing Rosters
  - o Survey
  - o Billing/Invoicing
  - o Documentation for funds leveraged

#### 2:45 pm - Break

#### 3:00 pm – Student Support Service Training

- ✓ eJAS
  - o Non-disclosures access to eJAS
  - o Contractor Codes

#### 3:30 pm – Interim SBCTC Transition Time

o Update on staff changes, roles, and looking forward

### 3:45 pm – Open for Questions

4:15 pm – Adjourn

# WebEx Information:

#### JOIN WEBEX MEETING

 $\underline{https://sbctc.webex.com/sbctc/j.php?MTID=m65c145300d2179d0199e202fae724f6e}$ 

Meeting number (access code): 925 464 643

Host key: 493657

Meeting password: pDP4M47W

JOIN BY PHONE +1-415-655-0002 US Toll

Can't join the meeting? Contact support here:

https://sbctc.webex.com/sbctc/mc

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. You should inform all meeting attendees prior to recording if you intend to record the meeting.