Sign up for Secure Access Washington (SAW)

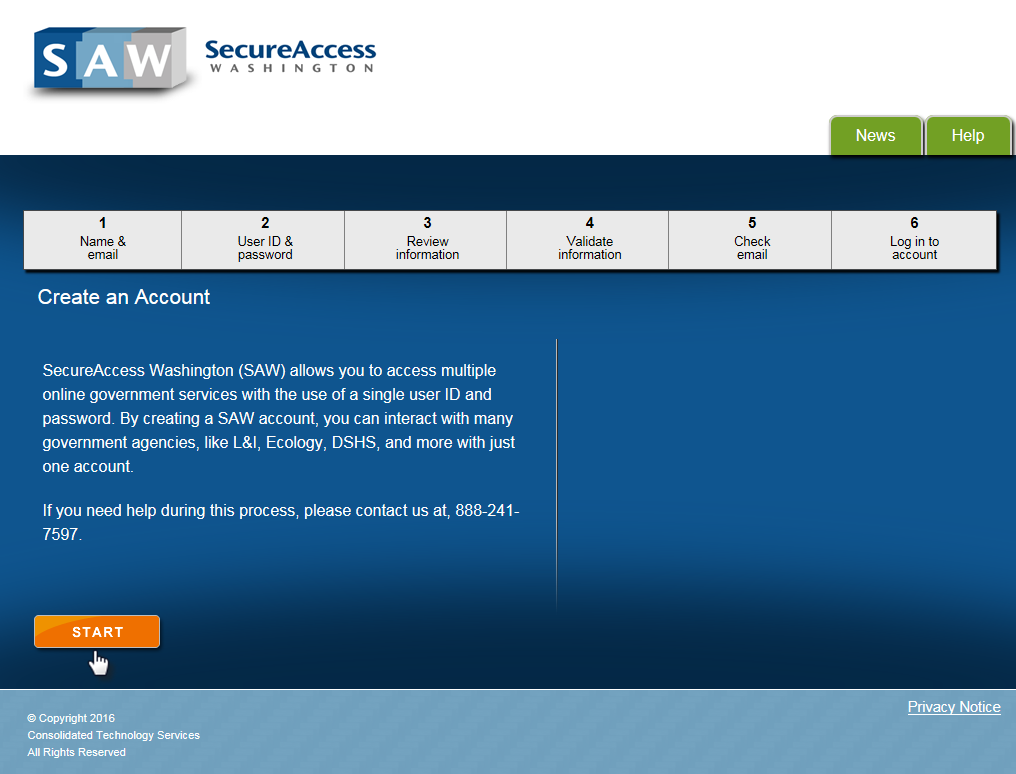
* [Create a SAW Account](#Create_a_SAW_Account)
* [Add a New Service](#Adding_the_DSHS_Service)
* [Adaptive Authentication Enrollment](#Adaptive_Authentication_Enrollment)

**Create a SAW Account**

1. Go to the Secure Access Washington (SAW) website <https://secureaccess.wa.gov/dshs/ejas/> to create your User ID and password. Click **Create One**.

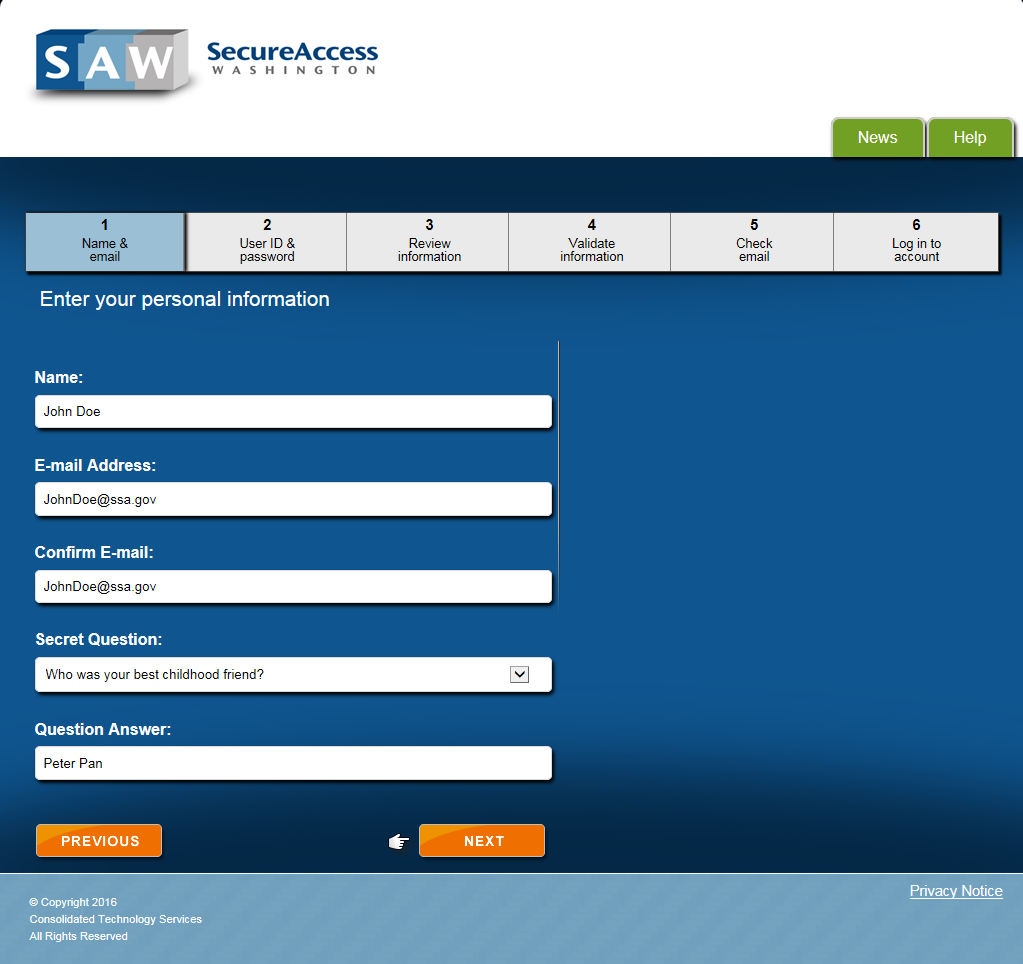


1. Click **START**.

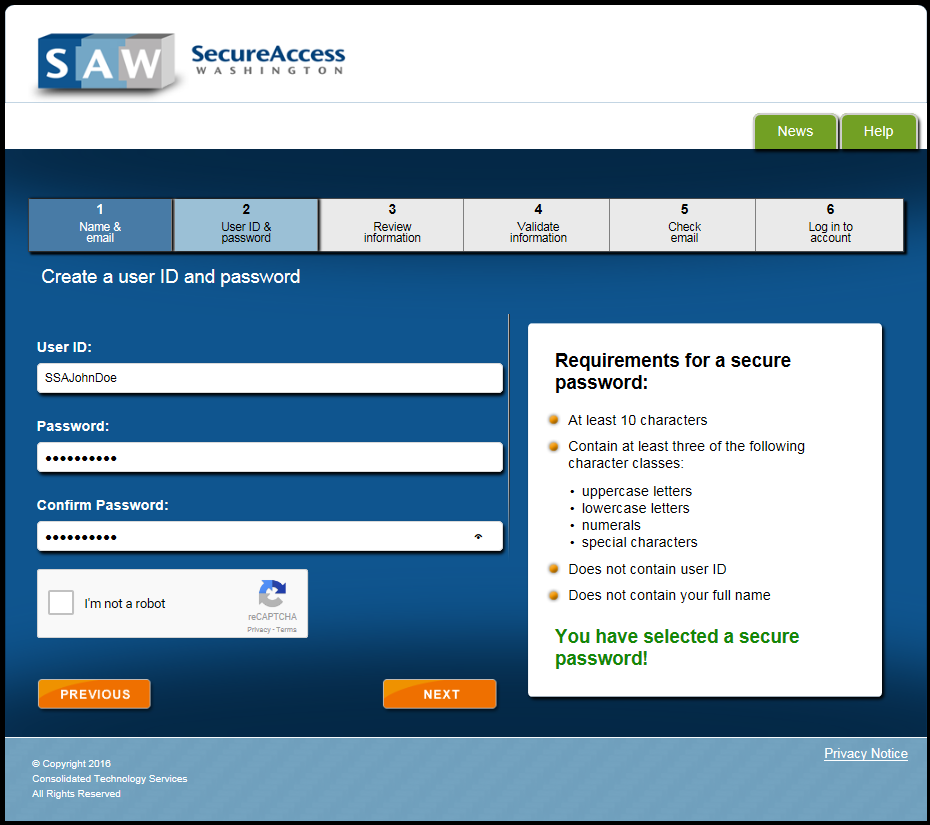


1. Update the following fields and click **NEXT**.

* **Make sure to use your legal name and work email address.**

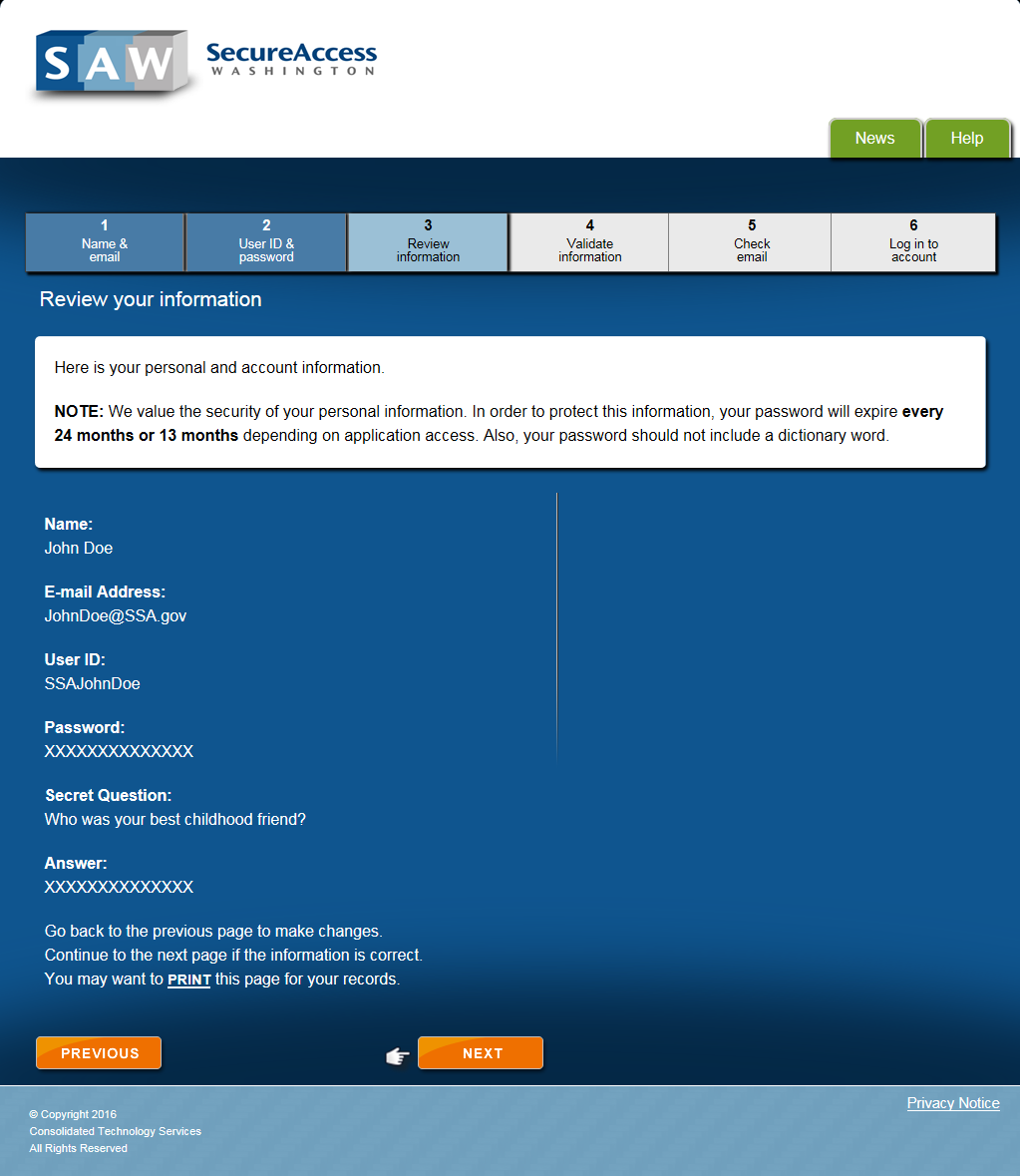


1. Update the required fields and click **NEXT**.

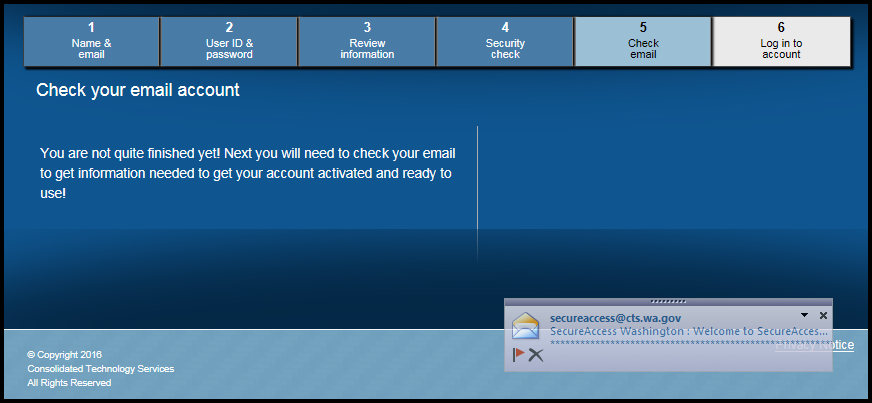


1. Review the information and click **NEXT** to continue.

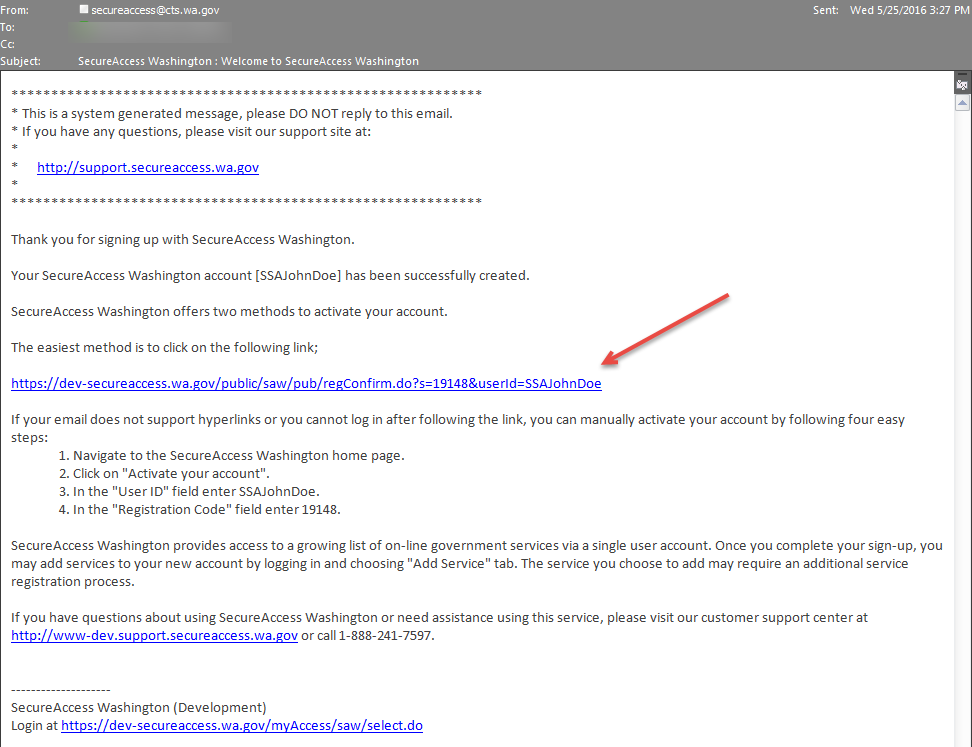
* **If any of the information showing is incorrect, click PREVIOUS to go back and make any needed corrections.**



**Check your email -** To complete the registration process, follow the instructions contained in the email you’ll receive from SecureAccess Washington.

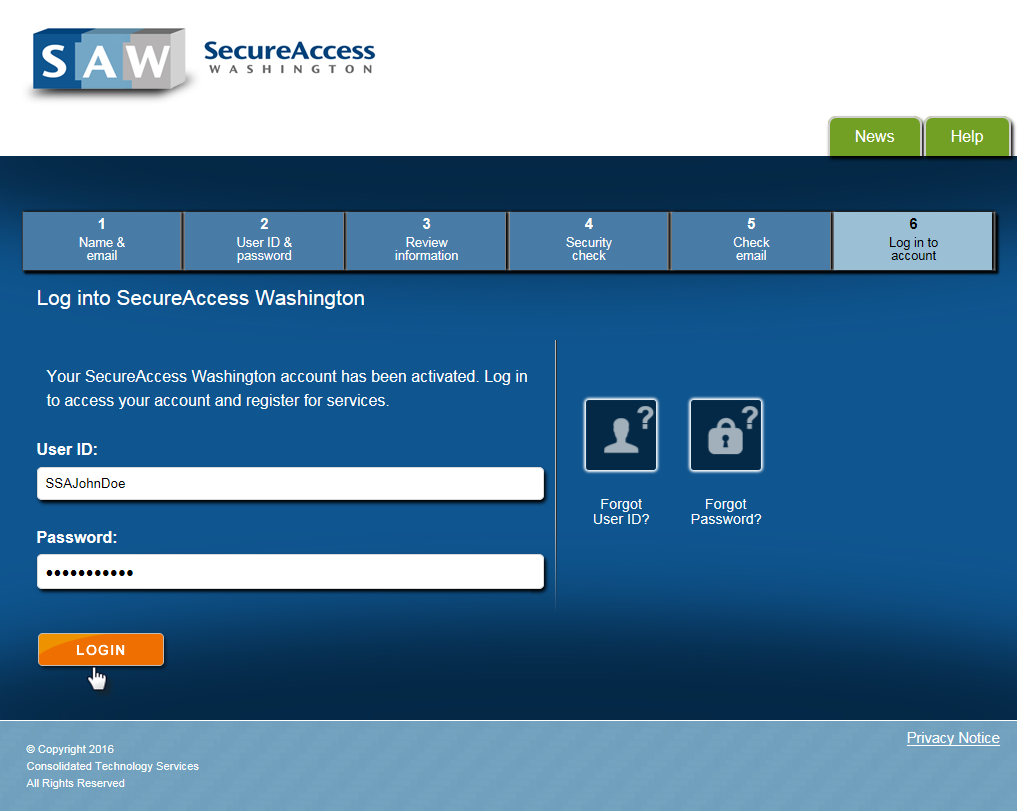


1. Click the link to complete the activation.



**Add a New Service**

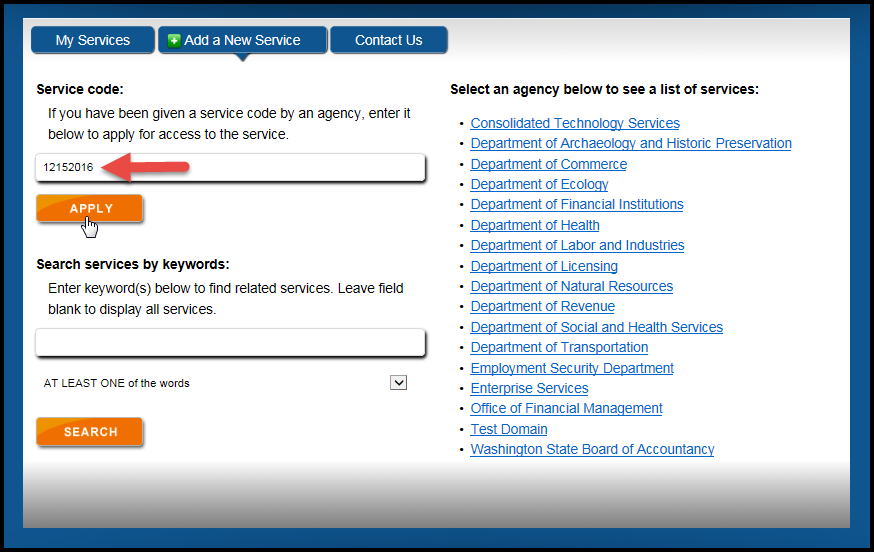
1. Login by entering your user ID, password and clicking **LOGIN**.



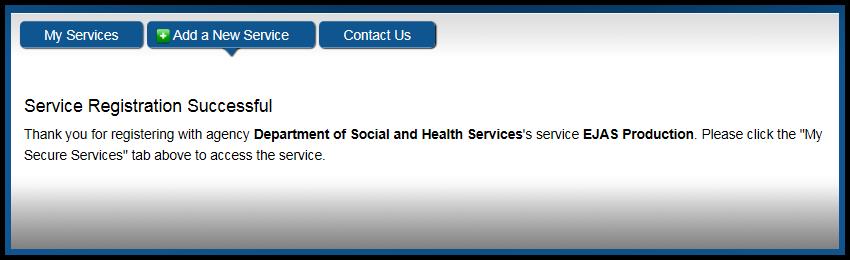
1. To add a new service to the My Services list, click the **Add A New Service** tab**.**



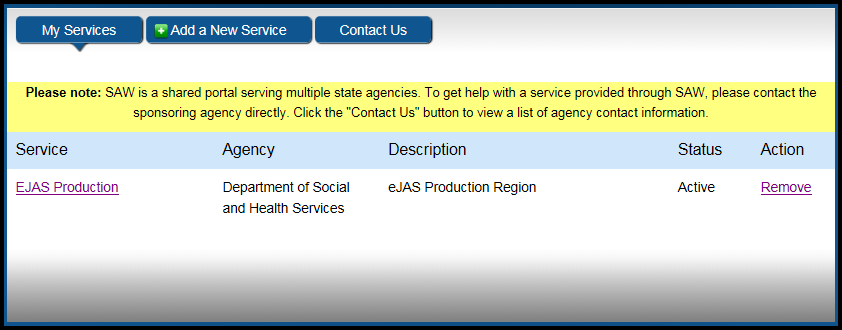
1. Enter Service Code # **12152016** (for eJAS Production) and click **APPLY**.



1. A **Service Registration Successful** message displays and a confirmation email sent.



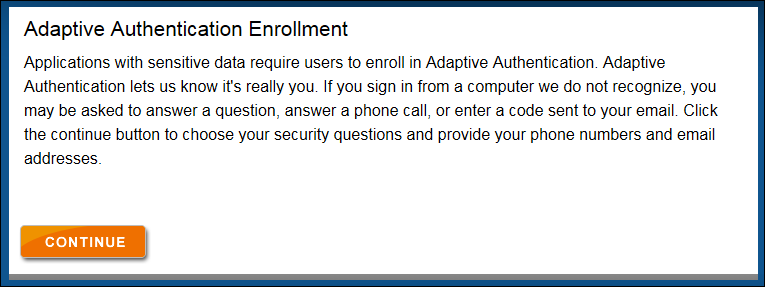
1. Click the **My Services** tab to access the eJAS Production site.



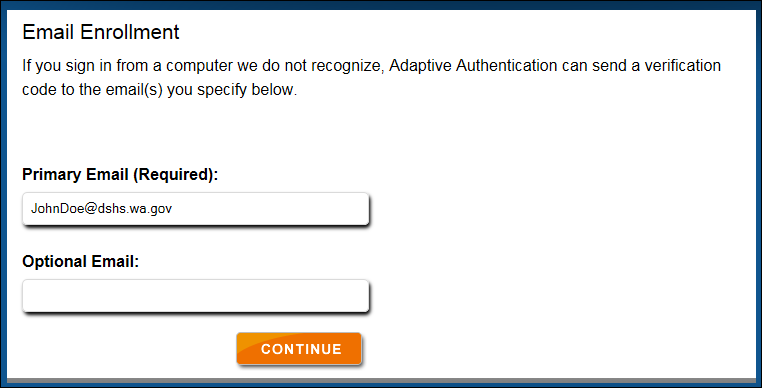
**Adaptive Authentication Enrollment**

1. Adaptive Authentication Enrollment and verification allows the system to verify who you really are even when signing in from computers not recognized.

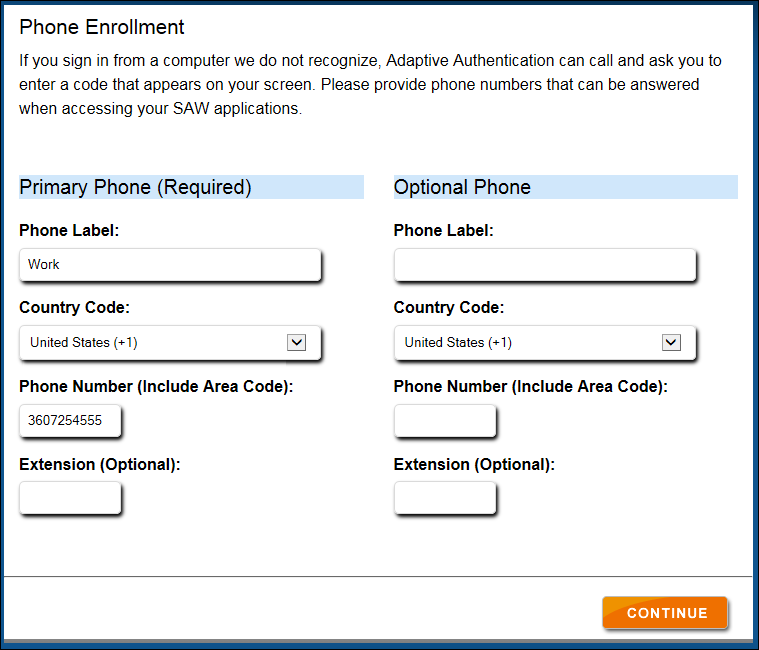
Click **CONTINUE**.



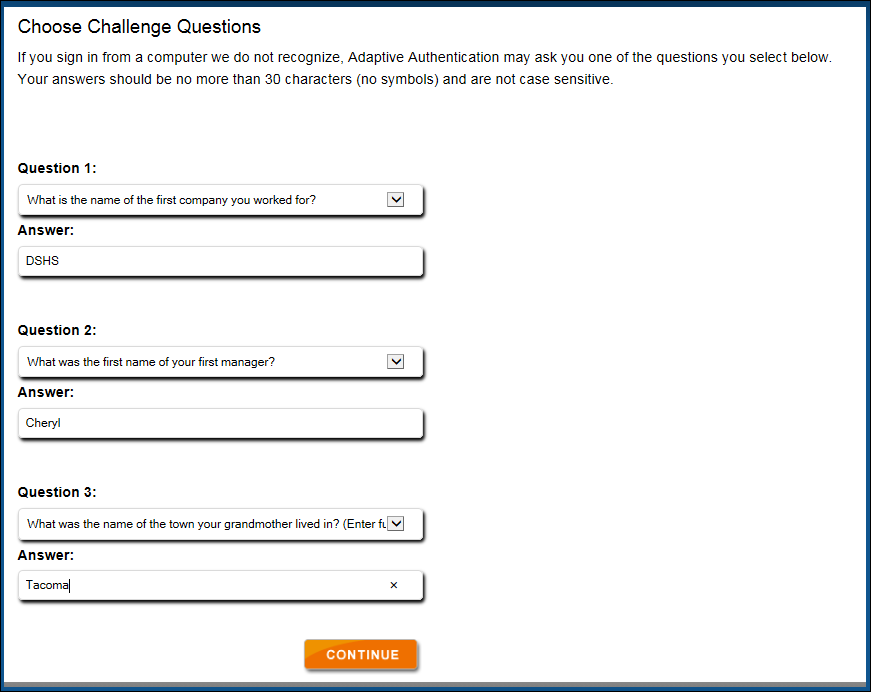
1. Enter your primary work email address and click **CONTINUE**.



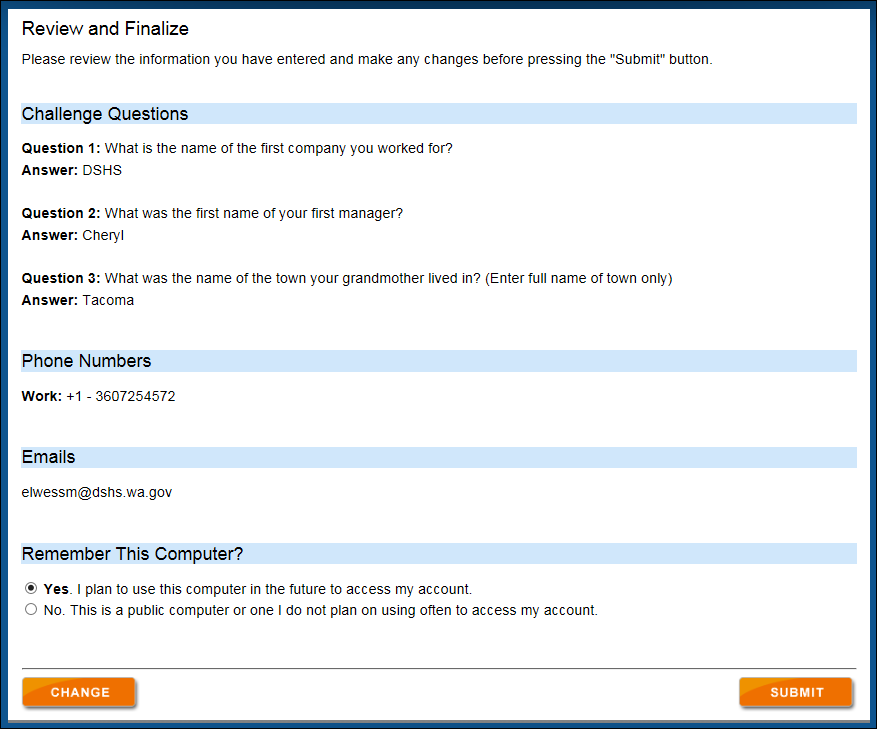
1. Enter your primary work phone information and click **CONTINUE**.



1. Select your challenge questions and provide answers. Then click **CONTINUE**.



1. Review the information entered and finalize by clicking **SUBMIT**.



1. Once the Adaptive Authentication enrollment is complete, you will then be directed to your requested service.

