# SBCTC Digital Accessibility Task Force: Mission and Key Activities

## Members

* Co-chair: Monica Olsson, Policy Associate Accessible IT Coordinator (Education)
* Co-chair: Meridith Hatch, Website Administrator (Information Technology)
* Member: Carrie Powell, PMO Team Project Manager (Information Technology)
* Member: Josh Giha, PeopleSoft Developer & Support Engineer (Information Technology)
* Advisory member: Julie Huss, Human Resources Director (Business Operations)
* Advisory member: Ha Nguyen, Deputy Executive Director, Strategic Initiatives (Executive Cabinet)
* **One vacancy** reserved for Education Division representative
* **One vacancy** reserved for Business Operations representative

## Mission Statement

The SBCTC Digital Accessibility Task Force will guide the agency in complying with Web and Mobile Accessibility standards and deadlines as defined in the U.S. Department of Justice’s 2024 ruling on Title II of the Americans with Disabilities Act (ADA).

## Key Activities

This task force will develop and guide the implementation of a comprehensive digital accessibility plan for the agency that addresses:

* Agency digital assets
* Digital accessibility policy and process including IT procurement
* Employee training

The plan will:

1. Align with the Washington State Digital Accessibility Policy [WaTech USER-01](https://watech.wa.gov/sites/default/files/2025-01/USER%20-01%20Digital%20Accessibility%20Policy.pdf).
2. Inform updates and revisions to the current SBCTC Digital Accessibility Policy (2014).
3. Recommend minimum training requirements for all agency staff.
4. Coordinate creation of a central repository list of agency digital assets.
5. Identify current procurement practices that impact the agency’s ability to acquire and deploy accessible technology; recommend policy revisions to define and enforce accessibility compliance for all software and digital tools.
6. Provide a timeline, milestones, and success criteria for each of the items mentioned above.