



Accessibility Advisory Committee

Purpose:

The Accessibility Advisory Committee will develop, review, and evaluate a College-wide Accessibility Plan and advises the Chief Information Officer (CIO), president and senior leadership regarding technology and access compliance. The committee is representative of the commitment and collaboration of RTC's efforts toward access and inclusion.

Scope of Work:

To promote awareness of accessibility issues, legal rights, and the college's shared responsibility of supporting equity through universally accepted best practices to assure an inclusive environment by:

- Reviewing all relevant policy related to campus access and recommend changes and updates to the President's cabinet
- Reviewing issues related to physical access, emergency preparedness, and general equity and inclusion of people with disabilities on campus
- Integrating information technology accessibility into daily business processes and practices
- Assisting in the development of a College-wide Technology Accessibility Plan that identifies how RTC will ensure that new technologies are accessible and detail a plan for making existing technologies accessible
- Proposing and maintaining standards to improve digital accessibility
- Working in partnership with the Information Technology Accessibility (ITA) Coordinator on issues regarding policies and procedures addressing digital accessibility and providing technical assistance and solutions
- Expanding and maintaining an evaluation methodology for current and future information technology endeavors
- Monitoring developments in information and communication technology, assistive technology, and their interactions:
 - Web accessibility
 - Instructional materials accessibility
 - Document accessibility
 - Electronic media accessibility
 - Software, hardware, and systems accessibility
 - Procurement
- Promoting educational programs, training opportunities and/or professional development for faculty and staff, serving as a collective resource for the campus community
- Preparing an annual report on previous year's accomplishments and proposed future work plan

Committee Composition:

The Committee should have representatives from the following areas:



- Information Technology Accessibility Coordinator
- Disability Resource Services
- College Technology Services
- Library
- Center for Innovative Teaching and Learning
- Basic Studies representative
- Learning Resource and Career Center
- At least one student representative
- One faculty representative

Other departments whose membership is not required, but may be beneficial to committee's initiatives on an as-needed basis:

- Human Resources
- Facilities & Capital Projects
- Campus Security
- Enrollment Services
- Communications & Marketing

“‘Accessible’ means a person with a disability is afforded the opportunity to acquire the same information, engage in the same interactions, and enjoy the same services as a person without a disability in an equally effective and equally integrated manner, with substantially equivalent ease of use.” (US-DOJ Resolution Agreement. 11-11-6002)
